



NOTICE OF MEETING

City Council

Regular Meeting – Monday, July 25, 2022 – 5:30 PM
City Hall – 1100 Frederick Avenue

COUNCIL SEATING ARRANGEMENT

Bryan Carter
City Manager

John Josendale
Mayor

Paula Heyde
City Clerk

COUNCILMEMBERS

Kenton Randolph (At Large)

Jeff Schomburg (At Large)

Randy Schultz (At Large)

Andrew Trout (3rd District)

COUNCILMEMBERS

Taylor Crouse (2nd District)

Madison Davis (1st District)

Michael Grimm (4th District)

Marty Novak (At Large)

AGENDA

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the regular meeting held June 27, 2022, at 5:30 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

2. None.

ACCEPTANCE OF AGENDA:

PUBLIC HEARING:

3. The City Council will hold a public hearing on July 25, 2022, at 5:30 p.m., in the Council Chamber at City Hall, on the City of St. Joseph's Consolidated Third Year Annual Plan for the use of any Community Development Block Grant and HOME Investment Partnership

funds the City of St. Joseph may receive in Fiscal Year 2022-2023.

CONSENT AGENDA:

NOMINATIONS AND APPOINTMENTS:

4. Filed 7/18/22: Councilmember Randolph nominates Charles Clisbee, 2706 Lovers Lane, to serve as a member of the Senior Citizen Foundation, Inc. Board for a term expiring August 28, 2025; he is being reappointed.
5. Filed 7/18/22: Councilmember Randolph nominates Sandy Swartz, 1613 S. 17th Street, to serve as a member of the Senior Citizen Foundation, Inc. Board for a term expiring August 28, 2025; she is replacing Shirley Bartley, who has resigned.
6. Filed 7/18/22: Councilmember Davis nominates Max Guenther, 1905 Lovers Lane, to serve as a member of the Downtown Review Board for a term expiring July 25, 2025; he is replacing Andrew Montee, whose term has expired.
7. Filed 7/18/22: Councilmember Novak nominates Lindsey Bachman, 2024 Lovers Lane, to serve as a member of the Board of Zoning Adjustment for term expiring March 22, 2026; she is filling a vacancy on the board.

BILLS FOR PASSAGE:

8. **BILL # 85-22**
AN ORDINANCE APPROVING THE PRELIMINARY PLAT ENTITLED "HILLYARD ADDITION," A MAJOR SUBDIVISION CONSISTING OF ONE (1) LOT PROPOSED FOR THE PROPERTY LOCATED AT 229 ROBIDOUX STREET, 609 NORTH SECOND STREET, 915 NORTH SECOND STREET, 508 NORTH THIRD STREET, 902 NORTH THIRD STREET, AND 622 NORTH FOURTH STREET AS REQUESTED BY BLAKE ROTH ON BEHALF OF HILLYARD INDUSTRIES, INC. AND HILLYARD HOLDINGS, LLC.
9. **BILL # 86-22**
AN ORDINANCE REPEALING SECTION 3 OF SPECIAL ORDINANCE NUMBER 10123 TO CORRECT THE LEGAL DESCRIPTION OF THE PROPERTY SOLD TO JOSIAH AND EMILY GLISE, LOCATED AT 909 CORBY.
10. **BILL # 87-22**
AN ORDINANCE ABATING LIENS AND ADMINISTRATIVE PENALTIES TOTALING \$36,604.20, AND ANY INTEREST AND PENALTIES, ON THE PROPERTY LOCATED AT 602 NORTH FIFTH STREET.
11. **BILL # 88-22**
AN ORDINANCE AUTHORIZING THE EXECUTION OF AMENDMENT NO. 1 TO THE AGREEMENT WITH THE MISSOURI DEPARTMENT OF CONSERVATION TO PARTICIPATE IN THE DEPARTMENT'S COMMUNITY ASSISTANCE PROGRAM FOR

THE PURPOSE OF PROVIDING FISHING AND RELATED RECREATIONAL ACTIVITIES AT CORBY POND.

12. **BILL # 89-22**

AN ORDINANCE AMENDING THE ANNUAL PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARTNERSHIPS PROGRAM FUNDS FOR PROGRAM YEARS 2019/2020, 2020/2021 AND 2021/2022 TO PROVIDE HOME FUNDS TO COMMUNITY ACTION PARTNERSHIP AND HABITAT FOR HUMANITY FOR NEW RESIDENTIAL CONSTRUCTION PROJECTS IN THE AMOUNT OF \$546,535.00.

13. **BILL # 90-22**

AN ORDINANCE AUTHORIZING THE SUBMITTAL OF THE THIRD YEAR ANNUAL PLAN FOR THE USE OF PROGRAM YEAR 2022/2023 COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME PROGRAM FUNDS TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

14. **BILL # 93-22**

AN ORDINANCE SPONSORED BY MAYOR JOSENDALE AUTHORIZING EXECUTION OF A FUNDING AGREEMENT WITH MOSAIC LIFE CARE FOUNDATION AND MOSAIC HEALTH SYSTEM, AND APPROPRIATING THE AMOUNT OF \$2,500,000.00, TO PROVIDE ASSISTANCE WITH THE DEVELOPMENT OF A CHILDREN'S DISCOVERY CENTER IN THE PLYMOUTH BUILDING LOCATED IN DOWNTOWN ST JOSEPH, MISSOURI, AS WELL AS AMENDING THE AMERICAN RESCUE PLAN ACT FUND TO REALLOCATE THE AMOUNT OF \$1,500,000.00 FROM THE SPECIAL CONTRIBUTIONS ACCOUNT TO IMPROVEMENTS OTHER THAN BUILDINGS ACCOUNT TO BE USED BY THE CITY FOR BLOCK REHABILITATION AND IMPROVEMENTS WITHIN THE TWO SQUARE-BLOCK AREA ADJACENT TO THE PLYMOUTH BUILDING.

RESOLUTIONS FOR ADOPTION:

15. **BILL # 94-22**

A RESOLUTION AUTHORIZING AN AGREEMENT WITH SPRINGBROOK SOFTWARE IN THE AMOUNT OF \$40,321.00 FOR CIRRUS CLOUD MIGRATION.

16. **BILL # 95-22**

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE "FANTASY DRAGON" SCULPTURE FROM THE ALLIED ARTS COUNCIL OF ST. JOSEPH, MISSOURI.

17. **BILL # 96-22**

A RESOLUTION RESCINDING RESOLUTION #43491, ADOPTED BY THE CITY COUNCIL ON JUNE 4, 2018, AND THE CORRESPONDING PROPERTY DONATION AGREEMENT WITH OREGON-CALIFORNIA TRAILS ASSOCIATION.

18. **BILL # 97-22**

A RESOLUTION AFFIRMING AUTHORIZATION OF THE FILING OF AN APPLICATION

FOR THE 2022 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT IN THE AMOUNT OF \$35,339.00 TO BE USED TO PURCHASE EQUIPMENT FOR THE ST. JOSEPH POLICE AND BUCHANAN COUNTY SHERIFF'S DEPARTMENT.

19. **BILL # 98-22**
A RESOLUTION TO PURCHASE HOUSEHOLD HAZARDOUS WASTE DISPOSAL SERVICES FOR THE TWO (2) FISCAL YEAR 2022-2023 COLLECTION EVENTS FROM HERITAGE ENVIRONMENTAL SERVICES IN A TOTAL AMOUNT NOT TO EXCEED \$80,000.00.
20. **BILL # 99-22**
A RESOLUTION OFFERING CITY EMPLOYEES FREE GREENS FEES AT FAIRVIEW GOLF COURSE.
21. **BILL # 100-22**
A RESOLUTION AUTHORIZING THE EXECUTION OF A HOUSING REHABILITATION CONTRACT WITH CHERYL BUCKMAN, A SINGLE PERSON (OWNER), AND SUPERIOR EXTERIORS OF NORTHWEST MISSOURI LLC (CONTRACTOR) FOR A HOUSING REHABILITATION PROJECT AT 3105 JULES STREET FOR A TOTAL AMOUNT NOT TO EXCEED \$38,233.00.
22. **BILL # 101-22**
A RESOLUTION EXPRESSING SUPPORT BY THE CITY COUNCIL FOR APPROVAL OF THE ST. JOSEPH COMPREHENSIVE PLAN TO THE PLANNING COMMISSION.
23. **BILL # 102-22**
A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE BUREAU OF JUSTICE FOR A BULLETPROOF VEST PARTNERSHIP GRANT IN THE AMOUNT OF \$23,722.00 FOR USE BY THE ST. JOSEPH POLICE DEPARTMENT.
24. **BILL # 103-22**
A RESOLUTION AUTHORIZING EXECUTION OF A FUNDING AGREEMENT WITH INNOVATION STOCKYARD TO PROVIDE FUNDING IN THE TOTAL SUM OF \$20,000.00 TO ASSIST WITH OPERATING AND PROVIDING SUPPORT TO THE CITIZENS OF ST. JOSEPH IN INITIAL BUSINESS START-UP AND GROWTH OPERATIONS.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

25. None.

BILLS FOR PASSAGE:

26. None.

EMERGENCY BILLS FOR PASSAGE:

27. None.

RESOLUTIONS FOR ADOPTION:

28. None.

BILLS FOR FIRST READING:

29. **BILL # 104-22**

AN ORDINANCE APPROVING THE PRELIMINARY PLAT ENTITLED "TIMBER CREEK PLAT 3 SUBDIVISION," A MAJOR SUBDIVISION CONSISTING OF SEVENTY-NINE LOTS AND ONE TRACT PROPOSED FOR THE PROPERTY LOCATED AT 3200 TIMBER CREEK DRIVE, 3002 AJAX ROAD, AND 3011 PEAR STREET, AS REQUESTED BY SHAWN DUKE ON BEHALF OF MIDLAND CONSTRUCTION SERVICES LLC.

30. **BILL # 105-22**

AN ORDINANCE REDISTRICTING THE PROPERTY LOCATED AT 3200 TIMBER CREEK DRIVE FROM RP-2 PLANNED TWO-FAMILY RESIDENTIAL DISTRICT TO RP-3 PLANNED GARDEN APARTMENT RESIDENTIAL DISTRICT AND 3002 AJAX ROAD FROM R-1B SINGLE-FAMILY RESIDENTIAL DISTRICT TO RP-3 PLANNED GARDEN APARTMENT RESIDENTIAL DISTRICT, AS REQUESTED BY SHAWN DUKE ON BEHALF OF MIDLAND CONSTRUCTION SERVICES LLC.

31. **BILL # 106-22**

AN ORDINANCE REDISTRICTING THE PROPERTY LOCATED AT 4713 KING HILL AVENUE FROM R-2 TWO-FAMILY RESIDENTIAL DISTRICT TO C-3 COMMERCIAL DISTRICT, AS REQUESTED BY JEFF BLACK ON BEHALF OF SHELLY BLACK TRUST.

32. **BILL # 107-22**

AN ORDINANCE TO APPROVE THE FINAL PLAT ENTITLED "GENE FIELD ROAD SUBDIVISION," A MAJOR SUBDIVISION CONSISTING OF TWO LOTS PROPOSED FOR THE PROPERTY LOCATED AT 4820 GENE FIELD ROAD AS REQUESTED BY CENTRAL CHRISTIAN CHURCH.

33. **BILL # 108-22**

AN ORDINANCE APPROVING THE PRELIMINARY PLAT ENTITLED "BERRY COMPANIES," A MAJOR SUBDIVISION CONSISTING OF ONE LOT PROPOSED FOR THE PROPERTY LOCATED AT 3408 SOUTH BELT HIGHWAY AS REQUESTED BY ANDREA WEISHAUBT ON BEHALF OF TOWNSEND GROUP PROPERTIES LLC.

34. **BILL # 109-22**

AN ORDINANCE AMENDING VARIOUS SECTIONS OF ARTICLE V ENTITLED "SHUTTLE SERVICE – RIVER BLUFF TRAILS PARK" OF CHAPTER 30, "VEHICLES FOR HIRE," OF THE CODE OF ORDINANCES TO MODIFY REGULATIONS FOR ANY BUSINESS OPERATING A SHUTTLE SERVICE AT RIVER BLUFF TRAILS PARK.

35. **BILL # 110-22**

AN ORDINANCE ACCEPTING A DEED OF GIFT FOR CONSTRUCTED STREET, SANITARY SEWER, AND STORM SEWER INFRASTRUCTURE LOCATED IN GREYSTONE SUBDIVISION PLAT 9 FROM GREYSTONE PARTNERS LAND DEVELOPMENT, LLC.

36. **BILL # 111-22**

AN ORDINANCE AUTHORIZING EXECUTION OF A REAL ESTATE PURCHASE AGREEMENT WITH DAVID CHARLES CLOUSE AND LAURA MELISSA JOE CLOUSE, A MARRIED COUPLE, (BUYERS), FOR THE CITY OF ST. JOSEPH TO SELL REAL ESTATE LOCATED AT 316-318 SOUTH 15TH STREET FOR THE AMOUNT OF \$124,900.00 AND OTHER GOOD AND VALUABLE CONSIDERATION.

37. **BILL # 112-22**

AN ORDINANCE APPROVING THE FINAL PLAT ENTITLED "WHITEHEAD PLAZA 1ST PLAT," A MAJOR SUBDIVISION CONSISTING OF TWO LOTS PROPOSED FOR THE PROPERTY LOCATED AT 2507 SOUTH BELT HIGHWAY AS REQUESTED BY SHAWN DUKE ON BEHALF OF MCBEE'S COFFEE N'CARWASH.

38. **BILL # 113-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE GAMING INITIATIVES FUND IN THE AMOUNT OF \$1,000.00 TO PROVIDE FUNDS FOR SECURITY FOR THE 2022 CATFISH CHASERS FISHING TOURNAMENT.

REPORTS OF BOARDS & COMMISSIONS:

- 39. Filed 6/22/22: Minutes of the Parks and Recreation Board meeting held June 16, 2022, at 4:00 p.m., at the Aquatic Park, 402 S. Noyes Blvd.
- 40. Filed 6/22/22: Minutes of the Library Board of Trustees meeting held June 15, 2022, at 6:30 p.m., at the Washington Park Library, 1821 N. 3rd Street, via video conferencing.
- 41. Filed 6/23/22: Minutes of the Social Welfare Board meeting held May 24, 2022, at 3:00 p.m., at Rogers Pharmacy, 3705 N. Belt Highway.
- 42. Filed 6/24/22: Minutes of the Land Bank Advisory Committee meeting held May 16, 2022, at 1:00 p.m., in the 1st Floor Conference Room at City Hall.
- 43. Filed 6/24/22: Minutes of the Planning Commission meeting held June 23, 2022, at 5:30 p.m., in the Council Chamber at City Hall.
- 44. Filed 6/30/22: Minutes of the Zoning Board of Adjustment meeting held June 28, 2022, at

4:00 p.m., in the Council Chamber at City Hall.

- 45. Filed 6/30/22: Minutes of the Senior Citizen Foundation, Inc. Board meeting held May 17, 2022, at 3:00 p.m., at the Joyce Raye Patterson 50+ Activity Center, 100 South 10th Street.
- 46. Filed 7/7/22: Minutes of the Landmark Commission meeting held June 7, 2022, at 5:30 p.m., in the 1st Floor Conference Room at City Hall.
- 47. Filed 7/18/22: Minutes of the Traffic Commission meeting held July 13, 2022, at 10:00 a.m., in the Council Chamber at City Hall.
- 48. Filed 7/18/22: Minutes of the Human Rights Commission meeting held May 17, 2022, at 6:00 p.m., at the YWCA, 304 N. 8th Street.

WORK SESSION MINUTES - CITY CLERK'S OFFICE:

- 49. Filed 6/23/22: Minutes of the Council Work Session held June 21, 2022, at 4:00 p.m., in the 4th Floor Conference Room at City Hall.
- 50. Filed 6/30/22: Minutes of the Council Work Session held June 27, 2022, at 4:00 p.m., in the 4th Floor Conference Room at City Hall.
- 51. Filed 7/1/22: Minutes of the Council Work Session held June 29, 2022, at 4:00 p.m., in the Council Chamber at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

- 52. Filed 7/5/22: Memorandum in re: Acting City Manager (July 6 through 17).

DELEGATIONS, PETITIONS:

- 53. None.

COMMUNICATIONS:

- 54. Filed 6/24/22: Letter from Bryan D. Murdie, Chief, Risk Analysis Branch, U.S. Department of Homeland Security FEMA Region 7, in re: Preliminary Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) report dated April 30, 2021.
- 55. Filed 6/24/22: HPI Products Inc. Facilities Fact Sheet from the U.S. Environmental Protection Agency, Region 7.
- 56. Filed 6/27/22: Monthly Police Activity Report Highlights, May 2022
- 57. Filed 6/27/22: Lovers Lane Bridge replacement information from Max Wyeth and Max Guenther.

58. Filed 6/29/22: Minutes of the St. Joseph Museums Programming Committee meeting held June 7, 2022, at 1:30 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
59. Filed 6/30/22: Minutes of the St. Joseph Museums Black Archives Museum Committee meeting held June 7, 2022, at 3:00 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
60. Filed 7/1/22: Minutes of the St. Joseph Museums Fundraising Committee meeting held June 9, 2022, at 4:09 p.m., at St. Joseph Museums, 3406 Frederick Avenue via video conferencing.
61. Filed 7/5/22: Minutes of the St. Joseph Museums Membership Committee meeting held May 12, 2022, at 3:05 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
62. Filed 7/5/22: Encumbrances \$5,000 to \$25,000 Report, June 1 through June 30, 2022.
63. Filed 7/5/22: Duplex Housing Rental Property Licenses Report, June 2022.
64. Filed 7/5/22: Building Permits Issued Report, June 2022.
65. Filed 7/5/22: Business Licenses Report, June 2022.
66. Filed 7/5/22: Single Family Rental Property Licenses Report, June 2022.
67. Filed 7/5/22: Apartment House Rental Property Licenses Report, June 2022.
68. Filed 7/5/22: Letter from Shirley Bartley, 1714 Crescent Drive, in re: Resignation from the Senior Citizen Foundation, Inc. Board.
69. Filed 7/5/22: Memo from Laurie Tietjen, Finance Director, in re: May FY2022 Financial Report.
70. Filed 7/5/22: Human Resources Department Annual Report, 2021-2022.
71. Filed 7/5/22: Letter from Lee Ann Smiley, Allied Arts Council President, in re: Thank you for support and \$30,000 pledge to benefit a wide variety of arts programs and projects.
72. Filed 7/5/22: American Rescue Plan Act payments for the period ending June 2022.
73. Filed 7/6/22: Memorandum from Mayor Josendale, in re: Absent from the City (July 7 through 17).
74. Filed 7/6/22: Revised minutes of the St. Joseph Museums Black Archives Museum Committee meeting held May 3, 2022, at 3:00 p.m., at St. Joseph Museums, 3406 Frederick Avenue.

75. Filed 7/8/22: Municipal Division Summary Reporting Form, June 2022
76. Filed 7/18/22: Human Resources Department Monthly Activity Report, June 2022.
77. Filed 7/18/22: Property Maintenance Activity Report, June 2022.
78. Filed 7/18/22: Letter from Peggy D. Richardson, Executive Director of Missouri Gaming Commission, in re: Use of Gaming Revenues.
79. Filed 7/18/22: Letter from Peggy Richardson, Executive Director of Missouri Gaming Commission, in re: State/Local Allocation of gaming Revenues for June 2022.
80. Filed 7/18/22: Letter from Lloyd Evans, President of the Pony Express Historical Association Board of Directors, in re: Demolition of Penn Street Square building located west of the Patee House Museum.

OTHER BUSINESS:

81. City Manager's Report

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.