



NOTICE OF MEETING

City Council

Regular Meeting – Monday, November 14, 2022 – 5:30 PM
City Hall – 1100 Frederick Avenue

COUNCIL SEATING ARRANGEMENT

Bryan Carter
City Manager

John Josendale
Mayor

Paula Heyde
City Clerk

COUNCILMEMBERS

Kenton Randolph (At Large)

Jeff Schomburg (At Large)

Randy Schultz (At Large)

Andrew Trout (3rd District)

COUNCILMEMBERS

Taylor Crouse (2nd District)

Madison Davis (1st District)

Michael Grimm (4th District)

Marty Novak (At Large)

AGENDA

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. None.

SPECIAL RECOGNITIONS:

2. None.

ACCEPTANCE OF AGENDA:

PUBLIC HEARING:

3. None.

CONSENT AGENDA:

NOMINATIONS AND APPOINTMENTS:

4. None.

BILLS FOR PASSAGE:

5. **BILL # 203-22**
AN ORDINANCE AUTHORIZING THE EXECUTION OF A REAL ESTATE AGREEMENT TO DONATE PROPERTY LOCATED AT 1602 MESSANIE TO OPEN SOURCE ECOLOGY TO BE USED FOR INFILL HOUSING.
6. **BILL # 206-22**
AN ORDINANCE AUTHORIZING EXECUTION OF A REAL ESTATE PURCHASE AGREEMENT WITH GREG L. BIGHAM AND DANIEL M. RAMMING TO PURCHASE REAL ESTATE GENERALLY LOCATED AT 513 FELIX STREET AND AUTHORIZING AN AMENDMENT TO THE BUDGET TO TRANSFER \$35,000.00 FROM THE AMERICAN RESCUE PLAN ACT FUND TO THE PUBLIC PARKING FUND TO PROVIDE THE FUNDS NECESSARY FOR THE LAND PURCHASE.
7. **BILL # 204-22**
AN ORDINANCE AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH GEORGE BUTLER ASSOCIATES, INC., (GBA) AND AN AMENDMENT TO THE GENERAL FUND, BUILDING DEVELOPMENT PROGRAM BUDGET IN AN AMOUNT NOT TO EXCEED \$60,000.00 TO PERFORM COMMERCIAL PLAN REVIEW AND INSPECTION SERVICES.
8. **BILL # 205-22**
AN ORDINANCE AUTHORIZING THE EXECUTION AND SUBMITTAL OF A MISSOURI HIGHWAY AND TRANSPORTATION COMMISSION (MHTC) PUBLIC TRANSIT OPERATING ASSISTANCE GRANT AGREEMENT TO PROVIDE FUNDS IN THE AMOUNT OF \$127,243.00 AND AUTHORIZING AN AMENDMENT TO THE MASS TRANSIT FUND BUDGET TO BUDGET THE FUNDS RECEIVED FROM MHTC AND TO APPROPRIATE THE ADDITIONAL MATCHING FUNDS NEEDED IN THE AMOUNT OF \$108,243.00 FOR A TOTAL AMOUNT OF \$254,486.00.

RESOLUTIONS FOR ADOPTION:

9. **BILL # 207-22**
A RESOLUTION GRANTING APPROVAL TO DONATE A DRIVING SIMULATOR AND TRAILER THAT IS NO LONGER USED BY THE POLICE DEPARTMENT TO ST. JOSEPH YOUTH ALLIANCE.
10. **BILL # 208-22**
A RESOLUTION AUTHORIZING THE PAYMENT OF OVERAGE COSTS ASSOCIATED WITH THE PURCHASE OF SAND FROM HOLIDAY SAND & GRAVEL COMPANY TO CONSTRUCT THE LEACHATE DRAINAGE LAYER OF AREA 3, STAGE 7A AT THE ST. JOSEPH SANITARY LANDFILL IN AN AMOUNT NOT TO EXCEED \$116,571.17.

11. **BILL # 209-22**

A RESOLUTION AUTHORIZING THE EXECUTION OF A GRANT AGREEMENT WITH ST. JOSEPH HABITAT FOR HUMANITY FOR FY2022/2023 HOME INVESTMENT PARTNERSHIP PROGRAM FUNDS IN THE AMOUNT OF \$249,689.00 TO CONSTRUCT TWO SINGLE-FAMILY HOMES AT 1500 HIGHLAND AVENUE.

12. **BILL # 210-22**

A RESOLUTION OF OFFICIAL INTENT OF THE CITY COUNCIL OF THE CITY OF ST. JOSEPH, MISSOURI, FOR THE ISSUANCE OF THE CITY'S TAXABLE INDUSTRIAL DEVELOPMENT REVENUE BONDS IN A PRINCIPAL AMOUNT OF APPROXIMATELY \$15,000,000 TO FINANCE A PROJECT FOR THE BENEFIT OF SCHUTZ CONTAINER SYSTEMS, INC., AND AUTHORIZING CERTAIN ACTIONS RELATING THERETO.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

13. None.

BILLS FOR PASSAGE:

14. **BILL # 165-22**

AN ORDINANCE ABATING TRASH/DEBRIS LIENS AND ADMINISTRATIVE PENALTIES IN THE AMOUNT OF \$3,302.00 PLUS APPLICABLE INTEREST AND PENALTIES ON THE PROPERTY LOCATED AT 1802 FELIX STREET.

EMERGENCY BILLS FOR PASSAGE:

15. None.

RESOLUTIONS FOR ADOPTION:

16. None.

BILLS FOR FIRST READING:

17. **BILL # 211-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE PUBLIC HEALTH DEPARTMENT BUDGET IN THE GENERAL FUND TO ROLL OVER UNSPENT FUNDS IN THE AMOUNT OF \$812,210.11 FROM A VARIETY OF GRANTS AND CONTRACTS.

18. **BILL # 212-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE GENERAL FUND, ANIMAL

CONTROL PROGRAM BUDGET AND ACCEPTANCE OF A DONATION FROM BEST FRIENDS ANIMAL SOCIETY IN THE AMOUNT OF \$6,000 TO BE USED TO SUPPORT THE COMMUNITY CAT INITIATIVES FOR CATS IMPOUNDED BY THE ANIMAL SHELTER.

19. **BILL # 213-22**

AN ORDINANCE AMENDING SECTION 2-771 "CREATED" AND SECTION 2-772 "POWERS" OF CHAPTER 2 "ADMINISTRATIVE CODE" OF THE CODE OF ORDINANCES TO CLARIFY MATTERS RELATED TO THE CREATION, POWERS, AND DUTIES OF THE TOURISM COMMISSION AS IT RELATES TO DETERMINING HOW THE TRANSIENT GUEST (HOTEL/MOTEL) SALES TAX REVENUE SET OUT IN CHAPTER 27, ARTICLE IV OF THE CODE OF ORDINANCES WILL BE USED.

20. **BILL # 214-22**

AN ORDINANCE TO APPROVE THE FINAL PLAT ENTITLED "HILLYARD ADDITION," A MAJOR SUBDIVISION CONSISTING OF 1 LOT PROPOSED FOR THE PROPERTY LOCATED AT 201 ROBIDOUX STREET, FORMERLY KNOWN AS 229 ROBIDOUX STREET, 609 N. 2ND STREET, 915 N. 2ND STREET, 508 N. 3RD STREET, 902 N. 3RD STREET, AND 622 N. 4TH STREET AS REQUESTED BY BLAKE ROTH ON BEHALF OF HILLYARD INDUSTRIES, INC. AND HILLYARD HOLDINGS, LLC.

21. **BILL # 215-22**

AN ORDINANCE TO REDISTRICT THE PROPERTY LOCATED AT 2321 SOUTH BELT HIGHWAY FROM R-1A, SINGLE-FAMILY RESIDENTIAL DISTRICT TO C-3, COMMERCIAL DISTRICT, AS REQUESTED BY KENT O'DELL ON BEHALF OF DAVID SUMMERS.

22. **BILL # 216-22**

AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT FOR THE OPERATION OF A MEDICAL TRAINING FACILITY AT 101 NORTH FAR WEST DRIVE, AS REQUESTED BY ASHLEY TILTON ON BEHALF OF HEARTLAND REGIONAL MEDICAL CENTER D/B/A MOSAIC LIFE CARE PROPERTY MANAGEMENT.

23. **BILL # 217-22**

AN ORDINANCE AUTHORIZING THE EXECUTION OF A TRANSPORTATION PLANNING CONSOLIDATED GRANT AGREEMENT WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION (MHTC) UNDER WHICH THE MHTC WILL PROVIDE FUNDING IN AN AMOUNT NOT TO EXCEED \$390,614.00 AND THE CITY WILL CONTRIBUTE MATCHING FUNDS IN AN AMOUNT NOT TO EXCEED \$97,653.00 TO ASSIST IN METROPOLITAN PLANNING ORGANIZATION (MPO) TRANSPORTATION PLANNING ACTIVITIES WITHIN THE ST. JOSEPH URBANIZED AREA.

24. **BILL # 218-22**

AN ORDINANCE AMENDING SECTION 29-374 TITLED RIGHT-OF-WAY PERMIT FEES OF CHAPTER 29 "UTILITIES" OF THE CODE OF ORDINANCES TO UPDATE PERMIT FEES AND CHANGE THE NAME OF THE SECTION.

25. **BILL # 219-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE GENERAL FUND REC CENTER PROGRAM BUDGET AND EXECUTION OF A MASTER SERVICES AGREEMENT WITH CIVICPLUS FOR A RECREATION, POINT OF SALE, AND INVENTORY MANAGEMENT SYSTEM ALL IN THE AMOUNT OF \$14,651.83.

REPORTS OF BOARDS & COMMISSIONS:

- 26. Filed 10/28/22: Minutes of the Planning Commission meeting held October 27, 2022, at 5:50 p.m., in the Council Chamber at City Hall.
- 27. Filed 10/31/22: Minutes of the Senior Citizen Foundation, Inc. Board meeting held October 18, 2022, at 3:00 p.m., at the Joyce Raye Patterson 50+ Activity Center, 100 S. 10th Street.
- 28. Filed 11/2/22: Minutes of the Landmark Commission meeting held October 4, 2022, at 5:30 p.m., in the 1st Floor Conference Room at City Hall.
- 29. Filed 11/7/22: Minutes of the Museum Oversight Board meeting held October 19, 2022, at 9:00 a.m., at the Wyeth-Tootle Mansion, 1100 Charles Street.
- 30. Filed 11/7/22: Minutes of the Social Welfare Board meeting held September 27, 2022, at 3:10 p.m., at Rogers Pharmacy, 3705 N. Belt Highway.
- 31. Filed 11/7/22: Minutes of the Zoning Board of Adjustment meeting held October 25, 2022, at 4:00 p.m., in the Council Chamber at City Hall.

WORK SESSION MINUTES - CITY CLERK'S OFFICE:

- 32. Filed 11/9/22: Minutes of the Council Work Session held October 31, 2022, at 4:30 p.m., in the 4th Floor Conference Room at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

- 33. None.

DELEGATIONS, PETITIONS:

- 34. None.

COMMUNICATIONS:

- 35. Filed 10/26/22: Social Welfare Board, The Clinic Beat newsletter, September 2022.
- 36. Filed 10/26/22: Memorandum from Laurie Tietjen, Finance Director, in re: September FY2023 Financial Report.

37. Filed 10/27/22: Minutes of the Sustainable Environment Advisory Committee meeting held October 26, 2022, at 3:30 p.m., at City Hall via video conferencing.
38. Filed 10/27/22: Minutes of the St. Joseph Museums Programming Committee meeting held October 11, 2022, at 1:30 p.m. at St. Joseph Museums, 3406 Frederick Avenue.
39. Filed 10/28/22: Minutes of the St. Joseph Museums Fundraising Committee meeting held October 12, 2022, at 4:08 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
40. Filed 10/28/22: Minutes of the Citizens for our Police, Our City Committee meeting held October 18, 2022, at 2:01 p.m., in Room 305 at City Hall.
41. Filed 11/7/22: Business License Report, October 2022.
42. Filed 11/7/22: Building Permits Issued Report, October 2022.
43. Filed 11/7/22: Duplex Housing Rental Property Licenses Report, October 2022.
44. Filed 11/7/22: Single Family Rental Property Licenses Report, October 2022.
45. Filed 11/7/22: Human Resources Department Monthly Activity Report, October 2022.
46. Filed 11/7/22: Apartment House Rental Property Licenses, October 2022.
47. Filed 11/7/22: Encumbrances \$5,000 to \$25,000 Report, October 2022.
48. Filed 11/7/22 Property Maintenance Activity Report, October 2022.
49. Filed 11/7/22: Activities of the Social Welfare Board Report, October 2022.
50. Filed 11/7/22: Municipal Division Summary Reporting Form, October 2022.
51. Filed 11/7/22: Minutes of the St. Joseph Museums Membership Committee meeting held September 14, 2022, at 3:02 p.m., at St. Joseph Museums, 3406 Frederick Avenue.

OTHER BUSINESS:

52. City Managers Report
53. Acceptance of Election Results

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.