



NOTICE OF MEETING

City Council

Regular Meeting – Monday, November 28, 2022 – 5:30 PM
City Hall – 1100 Frederick Avenue

COUNCIL SEATING ARRANGEMENT

Bryan Carter
City Manager

John Josendale
Mayor

Paula Heyde
City Clerk

COUNCILMEMBERS

Kenton Randolph (At Large)

Jeff Schomburg (At Large)

Randy Schultz (At Large)

Andrew Trout (3rd District)

COUNCILMEMBERS

Taylor Crouse (2nd District)

Madison Davis (1st District)

Michael Grimm (4th District)

Marty Novak (At Large)

AGENDA

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the regular meetings held October 31, 2022, at 5:30 p.m. and November 14, 2022, at 5:30 p.m. and the special meeting held November 9, 2022, at 5:00 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

2. Special Recognition Award - Quinn Ritzdorf

ACCEPTANCE OF AGENDA:

PUBLIC HEARING:

3. **BILL # 215-22**
AN ORDINANCE TO REDISTRIBUTE THE PROPERTY LOCATED AT 2321 SOUTH BELT

HIGHWAY FROM R-1A, SINGLE-FAMILY RESIDENTIAL DISTRICT TO C-3, COMMERCIAL DISTRICT, AS REQUESTED BY KENT O'DELL ON BEHALF OF DAVID SUMMERS.

4. **BILL # 216-22**

AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT FOR THE OPERATION OF A MEDICAL TRAINING FACILITY AT 101 NORTH FAR WEST DRIVE, AS REQUESTED BY ASHLEY TILTON ON BEHALF OF HEARTLAND REGIONAL MEDICAL CENTER D/B/A MOSAIC LIFE CARE PROPERTY MANAGEMENT.

CONSENT AGENDA:

NOMINATIONS AND APPOINTMENTS:

5. Filed 11/18/22: Councilmember Davis nominates Ken Beck, 3436 Linda Lane, to serve as member of the Traffic Commission for a term expiring December 4, 2027; he will be replacing John Reese, whose term expires December 4, 2022.

BILLS FOR PASSAGE:

6. **BILL # 213-22**

AN ORDINANCE AMENDING SECTION 2-771 "CREATED" AND SECTION 2-772 "POWERS" OF CHAPTER 2 "ADMINISTRATIVE CODE" OF THE CODE OF ORDINANCES TO CLARIFY MATTERS RELATED TO THE CREATION, POWERS, AND DUTIES OF THE TOURISM COMMISSION AS IT RELATES TO DETERMINING HOW THE TRANSIENT GUEST (HOTEL/MOTEL) SALES TAX REVENUE SET OUT IN CHAPTER 27, ARTICLE IV OF THE CODE OF ORDINANCES WILL BE USED.

7. **BILL # 218-22**

AN ORDINANCE AMENDING SECTION 29-374 TITLED RIGHT-OF-WAY PERMIT FEES OF CHAPTER 29 "UTILITIES" OF THE CODE OF ORDINANCES TO UPDATE PERMIT FEES AND CHANGE THE NAME OF THE SECTION.

8. **BILL # 211-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE PUBLIC HEALTH DEPARTMENT BUDGET IN THE GENERAL FUND TO ROLL OVER UNSPENT FUNDS IN THE AMOUNT OF \$812,210.11 FROM A VARIETY OF GRANTS AND CONTRACTS.

9. **BILL # 212-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE GENERAL FUND, ANIMAL CONTROL PROGRAM BUDGET AND ACCEPTANCE OF A DONATION FROM BEST FRIENDS ANIMAL SOCIETY IN THE AMOUNT OF \$6,000 TO BE USED TO SUPPORT THE COMMUNITY CAT INITIATIVES FOR CATS IMPOUNDED BY THE ANIMAL SHELTER.

10. **BILL # 214-22**

AN ORDINANCE TO APPROVE THE FINAL PLAT ENTITLED "HILLYARD ADDITION," A MAJOR SUBDIVISION CONSISTING OF 1 LOT PROPOSED FOR THE PROPERTY

LOCATED AT 201 ROBIDOUX STREET, FORMERLY KNOWN AS 229 ROBIDOUX STREET, 609 N. 2ND STREET, 915 N. 2ND STREET, 508 N. 3RD STREET, 902 N. 3RD STREET, AND 622 N. 4TH STREET AS REQUESTED BY BLAKE ROTH ON BEHALF OF HILLYARD INDUSTRIES, INC. AND HILLYARD HOLDINGS, LLC.

11. **BILL # 217-22**

AN ORDINANCE AUTHORIZING THE EXECUTION OF A TRANSPORTATION PLANNING CONSOLIDATED GRANT AGREEMENT WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION (MHTC) UNDER WHICH THE MHTC WILL PROVIDE FUNDING IN AN AMOUNT NOT TO EXCEED \$390,614.00 AND THE CITY WILL CONTRIBUTE MATCHING FUNDS IN AN AMOUNT NOT TO EXCEED \$97,653.00 TO ASSIST IN METROPOLITAN PLANNING ORGANIZATION (MPO) TRANSPORTATION PLANNING ACTIVITIES WITHIN THE ST. JOSEPH URBANIZED AREA.

12. **BILL # 219-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE GENERAL FUND REC CENTER PROGRAM BUDGET AND EXECUTION OF A MASTER SERVICES AGREEMENT WITH CIVICPLUS FOR A RECREATION, POINT OF SALE, AND INVENTORY MANAGEMENT SYSTEM ALL IN THE AMOUNT OF \$14,651.83.

RESOLUTIONS FOR ADOPTION:

13. **BILL # 220-22**

A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT TO PROVIDE A SAVE OUR HERITAGE GRANT IN THE AMOUNT OF \$4,925.00 TO NICHOLAS JAMES FUCHS TO REHABILITATE THE STRUCTURE LOCATED AT 2025 ST. JOSEPH AVENUE.

14. **BILL # 221-22**

A RESOLUTION CANCELING THE REGULARLY SCHEDULED MEETING OF THE ST. JOSEPH CITY COUNCIL ON FEBRUARY 21, 2023 AT 5:30 P.M.

15. **BILL # 222-22**

A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE MISSOURI DEPARTMENT OF PUBLIC SAFETY FOR THE FY2023 AMERICAN RESCUE PLAN (ARPA) STATE - LOCAL FISCAL RECOVERY FUNDS (SLFRF) FIRE PROTECTION GRANT (FPG) IN THE AMOUNT OF \$20,000 TO PROVIDE FUNDING FOR FIRE PROTECTION/SERVICE ACTIVITIES.

16. **BILL # 223-22**

A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE MISSOURI DEPARTMENT OF PUBLIC SAFETY FOR THE FY2023 AMERICAN RESCUE PLAN (ARPA) STATE - LOCAL FISCAL RECOVERY FUNDS (SLFRF) EMERGENCY MEDICAL SERVICE PROVIDERS GRANT (EMSPG) IN THE AMOUNT OF \$20,000 TO PROVIDE FUNDING FOR EMERGENCY MEDICAL SERVICE ACTIVITIES.

17. **BILL # 224-22**

A RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTS WITH THIRTEEN SOCIAL SERVICE AGENCIES IN THE TOTAL AMOUNT OF \$391,390.00 AS PROVIDED IN THE THIRD YEAR ANNUAL PLAN FOR USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2022/2023.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

18. None.

BILLS FOR PASSAGE:

19. None.

EMERGENCY BILLS FOR PASSAGE:

20. **BILL # 225-22**

AN EMERGENCY ORDINANCE AUTHORIZING AN AMENDMENT TO THE BUDGET TO TRANSFER FUNDS IN THE AMOUNT OF \$10,500.00 FROM THE AMERICAN RESCUE PLAN ACT FUND TO THE GENERAL FUND TO BE USED FOR PROFESSIONAL GRANT WRITING SERVICES FOR STATE OF MISSOURI DEPARTMENT OF ECONOMIC DEVELOPMENT AMERICAN RESCUE PLAN ACT GRANTS.

21. **BILL # 226-22**

AN EMERGENCY ORDINANCE AUTHORIZING AN AMENDMENT TO THE POLICE DEPARTMENT BUDGET IN THE GENERAL FUND TO RECOGNIZE MOPERM REIMBURSEMENTS FOR TWO DAMAGED POLICE VEHICLES IN THE AMOUNT OF \$27,648.00 AND AUTHORIZING THE PURCHASE OF A 2022 HARLEY DAVIDSON POLICE MOTORCYCLE FROM ST. JOE HARLEY DAVIDSON IN THE AMOUNT OF \$21,100.00 AND \$6,548.00 FOR ADDITIONAL MISCELLANEOUS SET UP COSTS.

RESOLUTIONS FOR ADOPTION:

22. None.

BILLS FOR FIRST READING:

23. **BILL # 227-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE PUBLIC HEALTH DEPARTMENT BUDGET IN THE GENERAL FUND TO BUDGET FUNDS RECEIVED FROM THE MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES IN THE AMOUNT OF \$31,000.00 FOR THE OVERDOSE DATA TO ACTION (OD2A) CONTRACT AMENDMENT.

24. **BILL # 228-22**
AN ORDINANCE AUTHORIZING EXECUTION OF A REAL ESTATE PURCHASE AGREEMENT WITH NDO REAL ESTATE INVESTING, LLC, (BUYER), TO SELL REAL ESTATE LOCATED AT 316 AND 322 SOUTH 15TH STREET FOR THE AMOUNT OF \$134,000.00 AND OTHER GOOD AND VALUABLE CONSIDERATION.
25. **BILL # 229-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE GENERAL FUND, 2011 TRANSIENT GUEST TAX PROGRAM BUDGET AND EXECUTION OF A 2011 TRANSIENT GUEST TAX REIMBURSEMENT AGREEMENT BETWEEN THE CITY OF ST. JOSEPH, MISSOURI, AND EAGLE'S WAY RIVERFRONT PARK, LLC ALL IN THE AMOUNT NOT TO EXCEED \$1,300,000.00.
26. **BILL # 230-22**
AN ORDINANCE AUTHORIZING THE EXECUTION OF A MUNICIPAL AGREEMENT WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION (MHTC) FOR PUBLIC IMPROVEMENT UNDER WHICH THE MHTC WILL IMPROVE THE INTERSECTION OF ROUTES 59, 752 AND U, TO A DOUBLE "T" INTERSECTION WITH DEDICATED RIGHT TURN LANES.
27. **BILL # 231-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO ARTICLE XII TITLED "PROCUREMENT POLICY" OF CHAPTER 2 "ADMINISTRATIVE CODE" OF THE CODE OF ORDINANCES TO PROVIDE UPDATES TO THE CITY'S PROCUREMENT CODE.
28. **BILL # 232-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO ARTICLE IV "DEPARTMENTS" OF CHAPTER 2 "ADMINISTRATIVE CODE" OF THE CODE OF ORDINANCES TO ADD A NEW DIVISION 12 TITLED "COMMUNICATIONS AND COMMUNITY ENGAGEMENT DEPARTMENT" TO PROVIDE FOR THE CREATION OF A COMMUNICATIONS AND COMMUNITY ENGAGEMENT DEPARTMENT AND SECTION 2-199 "FUNCTIONS" TO MOVE THE FUNCTIONS OF THE TECHNOLOGY DIVISION TO THE NEWLY-CREATED DEPARTMENT.
29. **BILL # 233-22**
AN ORDINANCE AUTHORIZING EXECUTION OF A REAL ESTATE PURCHASE AGREEMENT AND A WARRANTY DEED WITH STEALHEAD HOLDINGS, LLC, IN THE AMOUNT OF \$80,000.00 FOR THE SALE OF REAL PROPERTY LOCATED AT 3308 MITCHELL (FORMER FIRE STATION NO. 8) AND AN AMENDMENT TO THE GENERAL FUND, FIRE ADMINISTRATION PROGRAM BUDGET TO UTILIZE THE FUNDS FOR VEHICLE MAINTENANCE.
30. **BILL # 234-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE GENERAL FUND BUDGET TO APPROPRIATE FUNDS IN THE AMOUNT OF \$334,884.09 TO IMPLEMENT FIRE DEPARTMENT PAY INCREASES AGREED TO IN THE FIRE

DEPARTMENT CONTRACT BETWEEN CITY OF ST. JOSEPH, MISSOURI, AND INTERNATIONAL ASSOCIATION OF FIREFIGHTERS, LOCAL #77 APPROVED ON OCTOBER 3, 2022.

31. **BILL # 235-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE GENERAL FUND – COMPUTER NETWORK OPERATIONS PROGRAM BUDGET TO PROVIDE FUNDS IN THE AMOUNT OF \$43,500.00 TO PURCHASE, INSTALL, AND MAINTAIN CIVICGOV SOFTWARE BY CIVICPLUS TO BE USED FOR PERMITTING, LICENSING, INSPECTIONS, CODE ENFORCEMENT, AND PLAN REVIEWS.

32. **BILL # 236-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE AMERICAN RESCUE PLAN ACT (ARPA) FUND AND ENTER INTO AN AGREEMENT WITH COMMUNITY MISSIONS CORPORATION TO PROVIDE FUNDS IN THE AMOUNT OF \$50,000.00 FOR OPERATION OF A COLD WEATHER SHELTER.

33. **BILL # 237-22**

AN ORDINANCE APPROVING A PLAN FOR AN INDUSTRIAL DEVELOPMENT PROJECT FOR SCHUTZ CONTAINER SYSTEMS, INC., A DELAWARE CORPORATION, CONSISTING OF THE PURCHASE AND INSTALLATION OF CERTAIN PERSONAL PROPERTY AND EQUIPMENT AT THE COMPANY'S MANUFACTURING FACILITIES LOCATED AT EASTOWNE BUSINESS PARK; AUTHORIZING THE CITY OF ST. JOSEPH, MISSOURI, TO ISSUE ITS TAXABLE INDUSTRIAL DEVELOPMENT REVENUE BONDS (SCHUTZ CONTAINER SYSTEMS PROJECT), SERIES 2022, IN A PRINCIPAL AMOUNT NOT TO EXCEED \$15,000,000 TO FINANCE THE COSTS OF SUCH PROJECT; AUTHORIZING AND APPROVING CERTAIN DOCUMENTS; AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION WITH THE ISSUANCE OF THE BONDS.

34. **BILL # 238-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE BUDGET TO TRANSFER FUNDS IN THE AMOUNT OF \$67,196.53 FROM THE AMERICAN RESCUE PLAN ACT (ARPA) FUND TO THE GENERAL FUND TO PROVIDE THE FUNDS NECESSARY FOR THE ADDITION OF A NEW ACCOUNTANT POSITION IN THE ACCOUNTING AND BUDGET ANALYSIS DIVISION OF THE FINANCE DEPARTMENT.

REPORTS OF BOARDS & COMMISSIONS:

- 35. Filed 11/10/22: Minutes of the Human Rights Commission meeting held October 18, 2022, at 6:00 p.m., in the 1st Floor Conference Room at City Hall.
- 36. Filed 11/10/22: Minutes of the Senior Citizen Foundation Inc. Board meeting held February 15, 2022, at 3:00 p.m., at the Joyce Raye Patterson 50+ Activity Center, 100 South 10th Street.
- 37. Filed 11/10/22: Minutes of the Senior Citizen Foundation Inc. Board meeting held August

16, 2022, at 3:00 p.m., at the Joyce Raye Patterson 50+ Activity Center, 100 South 10th Street.

38. Filed 11/10/22: Minutes of the Senior Citizen Foundation Inc Board meeting held September 20, 2022, at 3:00 p.m., at the Joyce Raye Patterson 50+ Activity Center, 100 South 10th Street.
39. Filed 11/14/22: Minutes of the Tree Board meeting held August 16, 2022, at 6:00 p.m., in the 1st Floor Conference Room at City Hall.
40. Filed 11/15/22: Minutes of the Aviation Board meeting held October 5, 2022, at 11:30 a.m., in the Conference Room at Rosecrans Memorial Airport, 100 B NW Rosecrans Road.
41. Filed 11/16/22: Minutes of the Zoning Board of Adjustment meeting held November 15, 2022, at 4:00 p.m., in the 1st Floor Conference Room at City Hall via video conferencing.
42. Filed 11/21/22: Minutes of the Administrative Violation Review Board meeting held October 18, 2022, at 2:00 p.m., in the 4th Floor Conference Room at City Hall.
43. Filed 11/18/22: Minutes of the Planning Commission meeting held November 17, 2022, at 5:30 p.m., in the Council Chamber at City Hall.
44. Filed 11/21/22: Minutes of the Museum Oversight Board meeting held November 16, 2022, at 9:00 a.m., at St. Joseph Museums, 3406 Frederick Avenue.
45. Filed 11/22/22: Minutes of the Library Board of Trustees meeting held November 17, 2022, at 5:30 p.m., at the Downtown Library, 927 Felix Street.

WORK SESSION MINUTES - CITY CLERK'S OFFICE:

46. Filed 11/16/22: Minutes of the Council Work Session held November 9, 2022, at 4:00 p.m., in the 4th Floor Conference Room at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

47. None.

DELEGATIONS, PETITIONS:

48. None.

COMMUNICATIONS:

49. Filed 11/14/22: Health Department Monthly Statistical Report, October 2022.

50. Filed 11/15/22: Letter from Peggy D. Richardson, Executive Director, Missouri Gaming Commission, in re: State/Local Allocation of Gaming Revenues for the period 10/1/22 through 10/31/22.
51. Filed 11/15/22: Minutes of the St. Joseph Museums Juneteenth Planning Committee meeting held October 26, 2022, at 12:58 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
52. Filed 11/16/22: Minutes of the St. Joseph Museums Executive Committee meeting held October 27, 2022, at 3:30 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
53. Filed 11/17/22: Minutes of the Police Pension Board meeting held October 19, 2022, at 4:00 p.m., in the 1st Floor Conference Room at City Hall.
54. Filed 11/17/22: Minutes of the Citizens for Our Police Our City Committee meeting held October 27, 2022, at 2:03 p.m., in Room 305 at City Hall.

OTHER BUSINESS:

55. City Manager's Report

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.