



NOTICE OF MEETING

City Council

Regular Meeting – Monday, May 15, 2023 – 5:30 PM
City Hall – 1100 Frederick Avenue

COUNCIL SEATING ARRANGEMENT

Bryan Carter
City Manager

John Josendale
Mayor

Paula Heyde
City Clerk

COUNCILMEMBERS

Kenton Randolph (At Large)
Jeff Schomburg (At Large)
Randy Schultz (At Large)
Andrew Trout (3rd District)

COUNCILMEMBERS

Taylor Crouse (2nd District)
Madison Davis (1st District)
Michael Grimm (4th District)
Marty Novak (At Large)

AGENDA

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the special meeting held April 26, 2023, at 4:30 p.m., and the regular meeting held May 1, 2023, at 5:30 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

2. Proclamation for Building Safety Month, May 2023.

ACCEPTANCE OF AGENDA:

PUBLIC HEARING:

3. Public hearing on the Proposed Revisions to the Sewer Charges for fiscal year 2023/2024

CONSENT AGENDA:

NOMINATIONS AND APPOINTMENTS:

4. Filed 5/4/23: Councilmember Madison Davis nominates Jackson Connors, 2015 E. Highland Avenue, to serve as a member of the Downtown Review Board for a term to expire on September 23, 2025; he is being reappointed.
5. Filed 5/8/23: Councilmember Madison Davis nominates Jeff Waggoner, Jr., 601 North 27th Street, to serve as a member of the Downtown Review Board for a term to expire on May 15, 2026; he is filling a vacancy on the board.

BILLS FOR PASSAGE:

6. **BILL # 386-22**
AN ORDINANCE AMENDING CHAPTER 7 "BUILDINGS AND BUILDING REGULATIONS" ARTICLE XI "RESIDENTIAL RENTAL PROPERTY" OF THE CODE OF ORDINANCES TO ADD A NEW SECTION 7-508 TITLED "CERTIFIED PRIVATE INSPECTIONS."
7. **BILL # 387-22**
AN ORDINANCE AMENDING SECTION 29-237 OF THE CODE OF ORDINANCES ENTITLED "SCHEDULE AND APPLICATION OF USER CHARGES" TO MODIFY SEWER SERVICE FEES ACROSS CUSTOMER CLASSES BY INCREASING THEM 4.25%.
8. **BILL # 379-22**
AN ORDINANCE AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT WITH BUCHANAN COUNTY, MISSOURI, TO LEASE SPACE AT THE COURTHOUSE FOR MUNICIPAL COURT IN THE ANNUAL AMOUNT OF \$58,212.00 FOR THE TERM BEGINNING ON JULY 1, 2023, AND CONTINUING THROUGH JUNE 30, 2024.
9. **BILL # 380-22**
AN ORDINANCE AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT WITH BUCHANAN COUNTY, MISSOURI, TO LEASE SPACE AT THE COUNTY COURTHOUSE FOR THE CITY PROSECUTOR'S OFFICE IN THE AMOUNT OF THREE HUNDRED FORTY-NINE DOLLARS AND NO CENTS (\$349.00) PER MONTH FOR THE TERM BEGINNING ON JULY 1, 2023, AND CONTINUING THROUGH JUNE 30, 2024.
10. **BILL # 381-22**
AN ORDINANCE PROPOSING THE EXTENSION OF A ONE-HALF OF ONE PERCENT CITY SALES TAX FOR A FIVE YEAR PERIOD FOR THE PURPOSE OF FUNDING CAPITAL IMPROVEMENTS AT AN ELECTION TO BE HELD ON AUGUST 8, 2023.
11. **BILL # 382-22**
AN ORDINANCE AUTHORIZING THE EXECUTION OF AN AVIATION PROJECT CONSULTANT AGREEMENT WITH JVIATION, A WOOLPERT COMPANY, LLC, TO PROVIDE PROFESSIONAL SERVICES FOR PHASE I – SCHEDULE I, CONSTRUCTING A NEW TERMINAL BUILDING AND SCHEDULE II, CONSTRUCTING AN ELECTRICAL VAULT, ALONG WITH ALL NECESSARY SITE AND UTILITY WORK LOCATED AT ROSECRANS MEMORIAL AIRPORT IN AN AMOUNT NOT TO EXCEED \$486,565.81.
12. **BILL # 383-22**
AN ORDINANCE AUTHORIZING THE SUBMITTAL AND EXECUTION OF A MISSOURI

HIGHWAYS AND TRANSPORTATION COMMISSION (MHTC) BIPARTISAN INFRASTRUCTURE LAW-FEDERAL CONTRACT TOWER PROGRAM AGREEMENT FOR THE CONSTRUCTION OF AN ELECTRICAL VAULT BUILDING IN THE AMOUNT OF \$1,800,000.00 AT ROSECRANS MEMORIAL AIRPORT.

13. **BILL # 384-22**

AN ORDINANCE AUTHORIZING THE SUBMITTAL AND EXECUTION OF A MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION BIPARTISAN INFRASTRUCTURE LAW-AIRPORT TERMINAL PROGRAM AGREEMENT IN THE AMOUNT OF \$1,980,000.00 FOR THE CONSTRUCTION OF A NEW TERMINAL BUILDING AT ROSECRANS MEMORIAL AIRPORT.

14. **BILL # 385-22**

AN ORDINANCE AUTHORIZING EXECUTION OF A MISSOURI HIGHWAY AND TRANSPORTATION COMMISSION (MHTC) GOVERNOR'S TRANSPORTATION COST SHARE AGREEMENT IN THE AMOUNT OF \$2,793,303.00 FOR THE PICKETT ROAD REHABILITATION PROJECT.

15. **BILL # 388-22**

AN ORDINANCE ACCEPTING A UTILITY EASEMENT LOCATED IN THE JOSEPH DAVIS ESTATES FROM US HOLDINGS GROUP LLC TO PROVIDE MISSOURI-AMERICAN WATER COMPANY ACCESS TO THE RIGHT-OF-WAY.

RESOLUTIONS FOR ADOPTION:

16. **BILL # 389-22**

A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR DESIGN/ENGINEERING SERVICES WITH GGA ARCHITECTS IN THE AMOUNT OF \$114,620.00 TO PROVIDE DESIGN-ENGINEERING SERVICES FOR RESTROOMS AT HORACE MANN BUILDING, JOYCE RAYE PATTERSON 50+ ACTIVITY CENTER, NORTHSIDE COMPLEX, AND BARTLETT PARK.

17. **BILL # 390-22**

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) COMPACT TRACK LOADER TO BE USED BY THE SEWER MAINTENANCE DIVISION IN THE AMOUNT OF \$74,268.14 FROM CLARK EQUIPMENT COMPANY DBA BOBCAT COMPANY.

18. **BILL # 391-22**

A RESOLUTION AUTHORIZING RENEWAL OF GROUP HEALTH INSURANCE FOR CITY EMPLOYEES AND OTHERS COVERED BY THE CITY'S GROUP HEALTH INSURANCE PLAN WITH BLUE CROSS BLUE SHIELD OF KANSAS CITY.

19. **BILL # 392-22**

A RESOLUTION AUTHORIZING ACCEPTANCE OF A RENEWAL FROM CIGNA GROUP FOR GROUP DENTAL INSURANCE COVERAGE FOR CITY EMPLOYEES AND OTHERS COVERED BY THE CITY'S GROUP DENTAL INSURANCE PLAN.

20. **BILL # 393-22**

A RESOLUTION AUTHORIZING RENEWAL OF GROUP TERM LIFE AND ACCIDENTAL DEATH & DISMEMBERMENT INSURANCE COVERAGE FROM MUNICIPAL POOL, THROUGH MINNESOTA LIFE, FOR FOR CITY EMPLOYEES AND OTHERS COVERED BY THE CITY'S GROUP TERM LIFE AND ACCIDENTAL DEATH & DISMEMBERMENT INSURANCE PLAN.

21. **BILL # 394-22**

A RESOLUTION AUTHORIZING RENEWAL OF GROUP LONG TERM DISABILITY INSURANCE COVERAGE FROM CIGNA GROUP FOR CITY EMPLOYEES AND OTHERS COVERED BY THE CITY'S GROUP LONG TERM DISABILITY INSURANCE PLAN.

22. **BILL # 395-22**

A RESOLUTION AUTHORIZING RENEWAL OF GROUP VISION INSURANCE FROM VSP FOR CITY EMPLOYEES AND OTHERS COVERED BY THE CITY'S GROUP VISION INSURANCE PLAN.

23. **BILL # 396-22**

A RESOLUTION AUTHORIZING THE FILING OF ARTICLES OF INCORPORATION FOR ST. JOSEPH TRANSIT, INC., WITH THE MISSOURI SECRETARY OF STATE AND PROVIDING NOTICE TO THE MISSOURI ATTORNEY GENERAL OF THE PROPOSED MERGER OF TRANSIT MANAGEMENT OF ST. JOSEPH, INC., INTO ST. JOSEPH TRANSIT, INC., A NON-PROFIT CORPORATION.

24. **BILL # 397-22**

A RESOLUTION AUTHORIZING THE EXECUTION OF AN PROFESSIONAL SERVICES AGREEMENT WITH G.A. THOMPSON PAINTING CONTRACTOR, INC. FOR INTERIOR PLASTER REPAIR/RESTORATION AND PAINTING AT THE MISSOURI THEATER USING PARKS SALES TAX FUNDS IN AN AMOUNT NOT TO EXCEED \$180,981.00.

25. **BILL # 398-22**

A RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF NOT TO EXCEED \$5,000,000 PRINCIPAL AMOUNT OF GENERAL OBLIGATION BONDS, SERIES 2023, OF THE CITY OF ST. JOSEPH, MISSOURI TO PAY COSTS OF THE BONDS TO BRIDGES PROJECTS.

26. **BILL # 399-22**

A RESOLUTION AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER IN AN AMOUNT NOT TO EXCEED \$74,548.87 FOR SANITARY SEWER REHABILITATION SERVICES USING CURED-IN-PLACE PIPE AT VARIOUS LOCATIONS THROUGHOUT THE CITY OF ST. JOSEPH UTILIZING THE MASTER AGREEMENT WITH SAK CONSTRUCTION, LLC.

27. **BILL # 400-22**

A RESOLUTION EXPRESSING THE CITY COUNCIL'S COMMITMENT AND INTENT TO EXPEND THE CAPITAL IMPROVEMENTS PROGRAM (CIP) SALES TAX FUNDS ON THE CAPITAL PROJECTS LISTED IN THE ATTACHED EXHIBIT "A," IF APPROVED BY THE VOTERS AT THE ELECTION ON AUGUST 8, 2023.

28. **BILL # 401-22**

A RESOLUTION AUTHORIZING THE PURCHASE OF TEN (10) CHEVROLET TAHOES FOR THE POLICE DEPARTMENT FOR THE AMOUNT OF \$920,000.00 UPON APPROVAL OF FUNDS FOR THE PURCHASE.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

29. None.

BILLS FOR PASSAGE:

30. None.

EMERGENCY BILLS FOR PASSAGE:

31. None.

RESOLUTIONS FOR ADOPTION:

32. None.

BILLS FOR FIRST READING:

33. **BILL # 402-22**

AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF A PROPOSAL FROM COMMERCE TRUST COMPANY FOR INVESTMENT MANAGEMENT AND CUSTODIAL TRUSTEE SERVICES FOR MASS TRANSIT DEFINED BENEFIT PENSION PLANS, FOR A PERIOD OF THREE YEARS, IN THE AMOUNT OF \$26,160.00 PER YEAR.

34. **BILL # 403-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO SECTION 21-63 OF THE CODE OF ORDINANCES ENTITLED "ST. JOSEPH RECREATION, EXERCISE AND COMMUNITY ("REC") CENTER" TO PROVIDE FOR CHANGES IN MEMBERSHIP AND OTHER FEES AT THE REC CENTER.

35. **BILL # 404-22**

AN ORDINANCE TO VACATE A PORTION OF 2ND STREET LYING BETWEEN WALNUT AND OAK STREETS AS REQUESTED BY THE CITY OF ST. JOSEPH.

36. **BILL # 405-22**

AN ORDINANCE TO VACATE A PORTION OF COMMONWEALTH COURT ABUTTING 4215 COMMONWEALTH COURT AND THE UTILITY EASEMENT CIRCUMSCRIBING IT AS REQUESTED BY JOE MCLAUGHLIN ON BEHALF OF TYLER REED.

37. **BILL # 406-22**

AN ORDINANCE VACATING UTILITY EASEMENTS ON THE PROPERTIES LOCATED AT 4215 COMMONWEALTH COURT, 4530 COMMONS DRIVE, 4221 COMMONWEALTH DRIVE, AND 4215 COMMONWEALTH DRIVE AS REQUESTED BY JOE MCLAUGHLIN ON BEHALF OF TYLER REED.

38. **BILL # 407-22**

AN ORDINANCE TO RENAME AG EXPO WAY TO CRAIG PARKWAY AS REQUESTED BY BUCHANAN COUNTY, MISSOURI.

39. **BILL # 408-22**

AN ORDINANCE TO ACCEPT A SANITARY SEWER EASEMENT FOR THE PROPERTY LOCATED AT 4300 NORTH BELT HIGHWAY AS GRANTED BY JOON CHUNG, OWNER, FOUR CORNER HAMBURGERS.

40. **BILL # 409-22**

AN ORDINANCE AUTHORIZING EXECUTION OF A WORKING AGREEMENT BETWEEN THE CITY OF ST. JOSEPH, MISSOURI AND EMERGENCY COMMUNICATION OPERATORS, LODGE #1.

REPORTS OF BOARDS & COMMISSIONS:

41. Filed 4/26/23: Minutes of the Public Library Board Budget Committee meeting held on April 11, 2023 at 6:30 p.m. at the Downtown Library, 927 Felix Street.
42. Filed 4/26/23: Minutes of the Public Library Board of Trustees meeting held on April 20, 2023 at 5:30 p.m. at the East Hills Library, 502 N. Woodbine Road.
43. Filed 4/27/23: Minutes of the Zoning Board of Adjustment meeting held on April 25, 2023, at 4:00 p.m. at City Hall in the Council Chambers.
44. Filed 4/28/23: Minutes of the Planning Commission work session held April 27, 2023, at 4:30 p.m., at City Hall in the Fourth Floor Conference Room.
45. Filed 4/28/23: Minutes of the Planning Commission meeting held April 27, 2023, at 5:30 p.m., at City Hall in the Council Chambers.
46. Filed 5/3/23: Minutes of the Housing Authority Board of Commissioners meeting held on March 9, 2023, at 4:00 p.m. at the Housing Authority office, 2902 South 36th Street.
47. Filed 5/3/23: Minutes of the Landmark Commission meeting held on April 4, 2023, at 5:30 p.m. at City Hall in the First Floor Conference Room.
48. Filed 5/5/23: Minutes of the Downtown Review Board meeting held on May 3, 2023, at 5:30 p.m. at City Hall in the Council Chamber.
49. Filed 5/9/23: Minutes of the Museum Oversight Board held on April 26, 2023, at 9:00 a.m. at the St. Joseph Museums, Inc., 3406 Frederick Avenue.

WORK SESSION MINUTES - CITY CLERK'S OFFICE:

- 50. Filed 4/27/23: Minutes of the Council Work Session held on April 26, 2023 at 4:00 p.m. at City Hall in the Fourth Floor Conference Room.
- 51. Filed 5/3/23: Minutes of the Council Work Session held on May 1, 2023, at 4:00 p.m. at City Hall in the Fourth Floor Conference Room.
- 52. Filed 5/4/23: Minutes of the Council Work Session held on May 3, 2023, at 4:00 p.m. at City Hall in the Fourth Floor Conference Room.
- 53. Filed 5/5/23: Minutes of the Council Work Session held May 2, 2023, at 4:00 p.m., at City Hall in the Fourth Flood Conference Room.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

- 54. None.

DELEGATIONS, PETITIONS:

- 55. None.

COMMUNICATIONS:

- 56. Filed 4/26/23: Minutes of the St. Joseph Museums, Inc. Black Archives Museum Committee held on April 4, 2023 at 3:00 p.m., at the St. Joseph Museums, 3406 Frederick Avenue.
- 57. Filed 5/1/23: Minutes of the 2024 Capital Improvements Program Citizens Committee meeting held April 18, 2023, at 5:00 p.m., in the 4th Floor Conference Room at City Hall.
- 58. Filed 5/4/23: Notice of resignation from the Zoning Board of Adjustments for Terry L. Hall.
- 59. Filed 5/5/23: Minutes of the St. Joseph Museums, Inc. Juneteenth Planning Committee meeting held on April 24, 2023, at 6:00 p.m. at St. Joseph Museums, 3406 Frederick Avenue.
- 60. Filed 5/8/23: Monthly Claims Dashboard; rolling 12 month report April 2022-March 2023.
- 61. Filed 5/8/23: Single Family Rental Property Licenses Report, April 2023.
- 62. Filed 5/8/23: Property Maintenance Report, April 2023.
- 63. Filed 5/8/23: Duplex-Housing Rental Property Licenses Report, April 2023.
- 64. Filed 5/8/23: Apartment House Rental Property Licenses Report, April 2023.

- 65. Filed 5/8/23: Business Licenses Report, April 2023.
- 66. Filed 5/8/23: Building Permits Issued by SubType Report, April 2023.
- 67. Filed 5/8/23: City Manager Approved Encumbrances Report, April 2023.
- 68. Filed 5/8/23: Human Resources Department Report, April 2023.
- 69. Filed 5/8/23: Openings per Department/Division as of April 28, 2023 Report.

OTHER BUSINESS:

- 70. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.