



# NOTICE OF MEETING

## City Council

Regular Meeting – Monday, July 24, 2023 – 5:30 PM  
City Hall – 1100 Frederick Avenue

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### COUNCIL SEATING ARRANGEMENT

Bryan Carter  
City Manager

John Josendale  
Mayor

Paula Heyde  
City Clerk

#### COUNCILMEMBERS

Kenton Randolph (At Large)  
Jeff Schomburg (At Large)  
Randy Schultz (At Large)  
Andrew Trout (3rd District)

#### COUNCILMEMBERS

Taylor Crouse (2nd District)  
Madison Davis (1st District)  
Michael Grimm (4th District)  
Marty Novak (At Large)

### AGENDA

#### PLEDGE OF ALLEGIANCE:

#### ROLL CALL:

#### CALL TO ORDER:

#### MINUTES:

1. Approval of the minutes of the regular meeting held July 10, 2023, at 5:30 p.m., as transcribed by the City Clerk.

#### SPECIAL RECOGNITIONS:

2. None.

#### ACCEPTANCE OF AGENDA:

3. Motion to accept the Agenda as published.

#### PUBLIC HEARING:

4. None.

#### CONSENT AGENDA:

5. Motion to accept the Consent Agenda

NOMINATIONS AND APPOINTMENTS:

6. None.

BILLS FOR PASSAGE:

7. **BILL # 477-22**  
AN ORDINANCE AUTHORIZING EXECUTION OF A COOPERATIVE AGREEMENT TO PROVIDE FIRE PROTECTION WITH THE MAXWELL HEIGHTS FIRE PROTECTION DISTRICT FOR FIRE PROTECTION SERVICES.
8. **BILL # 478-22**  
AN ORDINANCE AUTHORIZING EXECUTION OF A COOPERATIVE AGREEMENT TO PROVIDE FIRE PROTECTION WITH THE COLONY HILLS FIRE PROTECTION DISTRICT FOR FIRE PROTECTION SERVICES.
9. **BILL # 479-22**  
AN ORDINANCE AUTHORIZING EXECUTION OF AN AMENDMENT TO THE LICENSE AGREEMENT WITH TYLER TECHNOLOGIES TO PURCHASE A SITE LICENSE AND NECESSARY EQUIPMENT FOR EXPANDED USE OF THE ELECTRONIC TICKETING SYSTEM IN THE AMOUNT OF \$142,372 AND AN AMENDMENT TO THE AMERICAN RESCUE PLAN ACT (ARPA) FUND TO APPROPRIATE THE NECESSARY FUNDING.

RESOLUTIONS FOR ADOPTION:

10. **BILL # 480-22**  
A RESOLUTION AUTHORIZING THE PURCHASE OF EQUIPMENT FOR REPLACING THE BODE ICE ARENA REFRIGERATION SYSTEM FROM TRANE U.S. INC. IN THE AMOUNT OF \$286,465.00.
11. **BILL # 481-22**  
A RESOLUTION AFFIRMING AUTHORIZATION OF THE FILING OF AN APPLICATION FOR THE 2023 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT IN THE AMOUNT OF \$36,755.00 TO BE USED TO PURCHASE EQUIPMENT FOR THE ST. JOSEPH POLICE DEPARTMENT AND BUCHANAN COUNTY SHERIFF'S OFFICE.
12. **BILL # 482-22**  
A RESOLUTION AUTHORIZING THE PURCHASE OF TEN RADIOS FROM MIDWEST MOBILE RADIO FOR THE POLICE DEPARTMENT USING POLICE SALES TAX FUNDS IN THE AMOUNT OF \$69,708.90.
13. **BILL # 483-22**  
A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE MISSOURI DEPARTMENT OF CONSERVATION (MDC) FOR THE 2023 LAND CONSERVATION PARTNERSHIP GRANT: OUTDOOR RECREATION INFRASTRUCTURE PROGRAM IN THE AMOUNT OF \$40,000.00 TO BE USED FOR THE PURCHASE AND INSTALLATION OF A PICNIC SHELTER AT CORBY POND.

14. **BILL # 484-22**

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) 2023 CATERPILLAR 836K TRASH COMPACTOR FROM FOLEY EQUIPMENT COMPANY IN THE AMOUNT OF \$1,349,650.32 FOR USE AT THE ST. JOSEPH SANITARY LANDFILL.

\*\*\*\*\* END OF CONSENT AGENDA \*\*\*\*\*

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NOMINATIONS AND APPOINTMENTS:

15. None.

BILLS FOR PASSAGE:

16. None.

EMERGENCY BILLS FOR PASSAGE:

17. **BILL # 485-22**

AN EMERGENCY ORDINANCE MODIFYING THE SALARY FOR THE MUNICIPAL COURT JUDGE AND HOURLY RATES FOR SUBSTITUTE JUDGES IN ACCORDANCE WITH THE REQUIREMENTS OF THE CHARTER AND AUTHORIZING AN AMENDMENT TO THE BUDGET TO APPROPRIATE \$8,202.00 FROM GENERAL FUND FUND BALANCE TO THE MUNICIPAL COURT DEPARTMENT BUDGET TO PROVIDE THE ADDITIONAL FUNDS FOR THE SALARY INCREASE.

18. **BILL # 486-22**

AN EMERGENCY ORDINANCE AUTHORIZING EXECUTION OF A LEASE AND OPERATIONAL SERVICES AGREEMENT WITH MISSOURI WESTERN STATE UNIVERSITY FOR PUBLIC AND CITY OF ST. JOSEPH USE OF THE THOMAS EAGLETON INDOOR POOL IN THE ANNUAL AMOUNT OF \$102,001.00 AND AN AMENDMENT TO THE BUDGET TO APPROPRIATE \$62,001.00 FROM THE GENERAL FUND FUND BALANCE TO THE SWIMMING PROGRAM TO COVER THE RENT AND UTILITY EXPENSES.

RESOLUTIONS FOR ADOPTION:

19. None.

BILLS FOR FIRST READING:

20. **BILL # 487-22**

AN ORDINANCE AUTHORIZING EXECUTION OF A COOPERATIVE AGREEMENT TO PROVIDE FIRE PROTECTION WITH THE LAKE CONTRARY FIRE PROTECTION DISTRICT FOR FIRE PROTECTION SERVICES.

21. **BILL # 488-22**

AN ORDINANCE COMMITTING A TOTAL FINANCIAL ASSURANCE AMOUNT OF \$17,761,220.52, FOR CLOSURE AND POST-CLOSURE COSTS, TO THE MISSOURI DEPARTMENT OF NATURAL RESOURCES RELATED TO ST. JOSEPH SANITARY LANDFILL PERMIT NUMBER 102104, WHICH INCLUDES THE FREE PROPERTY.

22. **BILL # 489-22**

AN ORDINANCE AUTHORIZING EXECUTION OF A USE AGREEMENT WITH BISHOP LEBLOND HIGH SCHOOL FOR THE USE OF VARIOUS ATHLETIC FACILITIES FOR A TERM OF THREE YEARS.

23. **BILL # 490-22**

AN ORDINANCE AUTHORIZING THE EXECUTION OF LEASE AGREEMENTS FOR USE OF OFFICE/RETAIL SPACE IN THE MISSOURI THEATER OFFICE COMPLEX WITH ALLIED ARTS COUNCIL, CREATIVE ARTS PRODUCTION, PERFORMING ARTS ASSOCIATION, ROBIDOUX RESIDENT THEATRE, AND ST. JOSEPH SYMPHONY.

24. **BILL # 491-22**

AN ORDINANCE AUTHORIZING THE EXECUTION OF A LUMP-SUM CONTRACT WITH IHP INDUSTRIAL, INC. IN AN AMOUNT NOT TO EXCEED \$715,450.00 AND AN AMENDMENT TO THE GENERAL FUND BUDGET TO ROLL FORWARD THE TRANSFER FROM THE 2011 TRANSIENT GUEST TAX PROGRAM TO THE NATURE CENTER PROGRAM IN THE AMOUNT OF \$375,000.00 TO PROVIDE ADDITIONAL FUNDING FOR THE REPLACEMENT OF THE EXISTING GROUND SOURCE HEAT PUMP WITH UPDATED HVAC FOR THE REMINGTON NATURE CENTER LOCATED AT 1502 MACARTHUR DR.

25. **BILL # 492-22**

AN ORDINANCE AUTHORIZING THE SUBMITTAL AND EXECUTION OF A MISSOURI HIGHWAY AND TRANSPORTATION COMMISSION (MHTC) PUBLIC TRANSIT OPERATING ASSISTANCE GRANT AGREEMENT IN THE AMOUNT OF \$178,840.91.00.

REPORTS OF BOARDS & COMMISSIONS:

26. Filed 7/6/23: Minutes of the Parks and Recreation Board meeting held June 15, 2023 at 4:00 p.m. at the Civic Arena, 100 N. 4th Street.
27. Filed 7/10/23: Minutes of the Museum Oversight Board meeting held June 28, 2023 at 9:00 a.m., at St. Joseph Museums, 3406 Frederick Avenue.
28. Filed 7/11/23: Minutes of the Social Welfare Board meeting held May 23, 2023 at 3:00 p.m., in Rogers' Pharmacy conference room, 3705 N. Belt Highway.
29. Filed 7/11/23: Minutes from the Downtown Review Board meeting held July 5, 2023 at 5:30 p.m., in the Council Chamber at City Hall.
30. Filed 7/14/23: Minutes of the Urban Homestead Agency Board meeting held June 20, 2023 at 4:00 p.m. in the First Floor Conference Room at City Hall.

31. Filed 7/14/23: Minutes of the Traffic Commission meeting held July 12, 2023, at 10:00 a.m., in the First Floor Conference Room at City Hall.
32. Filed 7/18/23: Minutes of the Aviation Board meeting held June 7, 2023 at 11:30 a.m., at the Airport Terminal Conference Room at Rosecrans Memorial Airport.

WORK SESSION MINUTES - CITY CLERK'S OFFICE:

33. Filed 7/6/23: Minutes of the Council Work Session held June 26, 2023, at 4:00 p.m. in the 4th Floor Conference Room at City Hall.
34. Filed 7/11/23: Minutes of the Council Work Session held July 6, 2023, at 4:00 p.m. in the 4th Floor Conference Room at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

35. Filed 7/7/23: Memorandum in re: Municipal Judge Salary
36. Filed 7/12/23: Memorandum in re: Absent from the City - Acting City Manager (July 13 - July 21).
37. Filed 7/17/23: City Manger approved Encumbrances for June 2023.
38. Filed 7/17/23: Memorandum in re: Absent from the City - Acting City Manager (July 13 - 27, 2023).

DELEGATIONS, PETITIONS:

39. None.

COMMUNICATIONS:

40. Filed 7/5/23: Memorandum from Clint Thompson, Planning and Community Development Director, in re: Short Term Rental Program - Update on proposed changes to Code.
41. Filed 7/5/23: CBIZ Monthly Claims Dashboard report June 2022-May 2023
42. Filed 7/10/23: Business Licenses Report, June 2023.
43. Filed 7/10/23: Single Family Rental Property Licenses Report, June 2023.
44. Filed 7/10/23: Building Permits Issues by SubType Report, June 2023.
45. Filed 7/10/23: Property Maintenance Activity Report, June 2023.
46. Filed 7/10/23: Duplex-Housing Rental Property Licenses Report, June 2023.
47. Filed 7/10/2023: Letter from Missouri Gaming Commission in re: Use of Gaming

Revenues.

48. Filed 7/12/23: Minutes of the St. Joseph Museums Membership Committee meeting held June 8, 2023 at 3:00 p.m. at St. Joseph Museums, 3406 Frederick Avenue.
49. Filed 7/12/23: Minutes of the St. Joseph Museums Fundraising Committee meeting held June 6, 2023 at 4:07 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
50. Filed 7/14/23: Municipal Division Summary Reporting Form, June 2023.
51. Filed 7/17/23: Human Resources Department Monthly Activity Report w/openings, June 2023.
52. Filed 7/17/23: Urban Homestead Grant Log Report, June 2023.
53. Filed 7/18/23: Minutes from St. Joseph Museum Executive Committee Meeting held June 22, 2023 at 4:00 p.m., at St. Joseph Museums, 3406 Frederick Avenue.

OTHER BUSINESS:

54. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

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Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.