



NOTICE OF MEETING

City Council

Regular Meeting – Monday, October 30, 2023 – 5:30 PM
City Hall – 1100 Frederick Avenue

COUNCIL SEATING ARRANGEMENT

Bryan Carter
City Manager

John Josendale
Mayor

Paula Heyde
City Clerk

COUNCILMEMBERS

Kenton Randolph (At Large)
Jeff Schomburg (At Large)
Randy Schultz (At Large)
Andrew Trout (3rd District)

COUNCILMEMBERS

Taylor Crouse (2nd District)
Madison Davis (1st District)
Michael Grimm (4th District)
Marty Novak (At Large)

AGENDA

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the regular meeting held October 16, 2023, at 5:30 p.m. as transcribed by the City Clerk.

SPECIAL RECOGNITIONS:

2. None

ACCEPTANCE OF AGENDA:

3. Motion to accept the Agenda as published.

PUBLIC HEARING:

4. **BILL # 597-22**
AN ORDINANCE TO REDISTRICT THE PROPERTY LOCATED AT 6731 SOUTH 59 HIGHWAY FROM M-2, HEAVY MANUFACTURING DISTRICT TO C-3 COMMERCIAL DISTRICT AS REQUESTED BY DOUGLAS ROSE.

CONSENT AGENDA:

5. Motion to accept the Consent Agenda.

NOMINATIONS AND APPOINTMENTS:

6. Filed 10/23/23: Councilmember Madison Davis nominates Pat Dillon, 2731 Frederick Avenue, to serve as a member of the Downtown Review Board for a term expiring October 30, 2026; he is replacing Sara Markt whose term has expired.

BILLS FOR PASSAGE:

7. **BILL # 592-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE PUBLIC HEALTH DEPARTMENT BUDGET IN THE GENERAL FUND TO ROLL OVER UNSPENT FUNDS FROM SEVERAL GRANTS IN THE AMOUNT OF \$370,970.75.
8. **BILL # 593-22**
AN ORDINANCE AUTHORIZING EXECUTION OF A CONTRACT WITH THE MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES FOR THE OVERDOSE DATA TO ACTION (OD2A) PROGRAM SERVICES AND AN AMENDMENT TO THE PUBLIC HEALTH DEPARTMENT BUDGET IN THE GENERAL FUND BOTH IN THE AMOUNT OF \$46,273.00.
9. **BILL # 594-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE GENERAL FUND ENGINEERING PROGRAM BUDGET AND THE EXECUTION OF A CONSULTANT/SERVICES AGREEMENT FOR EMBEDDED CITY ENGINEERING SERVICES WITH SNYDER & ASSOCIATES, INC. IN THE AMOUNT OF \$40,000.00.
10. **BILL # 595-22**
AN ORDINANCE AUTHORIZING THE SUBMISSION AND EXECUTION OF THE FEDERAL TRANSIT ADMINISTRATION (FTA) FEDERAL FISCAL YEAR 2024 SECTION 5339 URBAN AREA FORMULA FUNDS GRANT TO PROVIDE TRANSIT CAPITAL ASSISTANCE AND AN AMENDMENT OF THE MASS TRANSIT FUND BUDGET BOTH IN THE AMOUNT OF \$877,130.00 FOR THE PURCHASE OF TWO (2) NEW THIRTY-FOOT BUSES AT A LATER DATE.
11. **BILL # 596-22**
AN ORDINANCE APPROVING THE PRELIMINARY PLAT ENTITLED "BOOK HILL," A MAJOR SUBDIVISION CONSISTING OF 5 LOTS LOCATED AT 2611 COOK ROAD AS REQUESTED BY LOGAN HAYES ON BEHALF OF BUILD IT BACK JOETOWN, LLC.
12. **BILL # 598-22**
AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF A PERMANENT PUBLIC ACCESS AND UTILITY EASEMENT FOR THE PROPERTY LOCATED IN LOT 3 OF SUBDIVISION TUSCANY NORTH AS GRANTED BY JOHN ROWE, MEMBER, ON BEHALF OF BR AND JR DEVELOPMENT, LLC.

13. **BILL # 599-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE POLICE DEPARTMENT BUDGET IN THE GENERAL FUND AND ACCEPTANCE OF THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT BOTH IN THE AMOUNT OF \$36,755.00 TO BE USED TO PURCHASE AND INSTALL LICENSE PLATE READERS FOR THE POLICE DEPARTMENT AND BUCHANAN COUNTY SHERIFF'S OFFICE.
14. **BILL # 600-22**
AN ORDINANCE AUTHORIZING THE EXECUTION OF AN ENERGY SERVICES CONTRACT WITH SCHNEIDER ELECTRIC BUILDINGS AMERICAS, INC., IN THE AMOUNT OF \$1,615,506.00 AND AN AMENDMENT TO THE BUDGET TO TRANSFER \$1,615,506.00 FROM THE AMERICAN RESCUE PLAN ACT FUND TO THE GENERAL FUND FOR THE REPLACEMENT OF THE CURRENT COOLING SYSTEMS WITHIN CITY HALL.

RESOLUTIONS FOR ADOPTION:

15. **BILL # 601-22**
A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) YUNEX TC-13094 TRAFFIC CONTROLLER REPLACEMENT CABINET FROM MOBOTREX, INC., FOR THE AMOUNT OF \$24,672.00 FOR THE PUBLIC WORKS & TRANSPORTATION DEPARTMENT TRAFFIC DIVISION.
16. **BILL # 602-22**
A RESOLUTION AUTHORIZING THE EXECUTION OF A WORK ORDER WITH BURNS & MCDONNELL ENGINEERING COMPANY, INC. IN AN AMOUNT NOT TO EXCEED \$59,652.00 FOR COMPLETION OF THE 2024 SEWER RATE STUDY.
17. **BILL # 603-22**
A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) SINGLE ENGINE COMBINATION SEWER CLEANER WITH POSITIVE DISPLACEMENT VACUUM SYSTEM MOUNTED ON A HEAVY-DUTY TRUCK CHASSIS IN THE AMOUNT OF \$416,739.48 FROM KEY EQUIPMENT & SUPPLY CO., TO BE USED BY THE SEWER MAINTENANCE DIVISION.
18. **BILL # 604-22**
A RESOLUTION AUTHORIZING EXECUTION OF A ST. JOSEPH RIVER BLUFF GATEWAY PROJECT REVITALIZATION AGREEMENT WITH RIVER BLUFF BREWING TO PROVIDE A REIMBURSEMENT GRANT IN THE AMOUNT OF \$24,000 FOR FINANCIAL ASSISTANCE TOWARD THE INSTALLATION OF AN EXTERIOR STORAGE SILO WITH CUSTOM PAINTED SIGNAGE AT 1224 FREDERICK AVENUE AS PART OF THE RIVER BLUFF GATEWAY PROJECT.
19. **BILL # 605-22**
A RESOLUTION OF INTENT EXPRESSING SUPPORT OF THE DESIGN PATH PRESENTED BY WEST 8 FOR THE RENOVATION OF KRUG PARK.
20. **BILL # 606-22**

A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH LESLEY SCHULTE IN THE AMOUNT OF TWENTY-FOUR THOUSAND DOLLARS (\$24,000.00) ANNUALLY TO PROVIDE PUBLIC HEALTH EMERGENCY RESPONSE PLANNER SERVICES.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

21. None.

BILLS FOR PASSAGE:

22. None.

EMERGENCY BILLS FOR PASSAGE:

23. None.

RESOLUTIONS FOR ADOPTION:

24. None.

BILLS FOR FIRST READING:

25. **BILL # 607-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO CHAPTER 9 TITLED "CABLE COMMUNICATIONS" OF THE CODE OF ORDINANCES RELATING TO CHANGES IN STATE LAW ON VIDEO SERVICES REGULATION.

26. **BILL # 608-22**

AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF \$3,436.84 FROM THE MISSOURI DEPARTMENT OF PUBLIC SAFETY TO BE USED FOR POLICE OFFICER TRAINING AND AN AMENDMENT TO THE POLICE DEPARTMENT BUDGET IN THE GENERAL FUND TO MOVE PRIOR YEAR FUNDS IN THE AMOUNT OF \$1,193.91 TO THE CURRENT FISCAL YEAR BUDGET AND REDUCING THE BUDGETED GRANT REVENUE FOR THE CURRENT FISCAL YEAR BY \$563.16.

27. **BILL # 609-22**

AN ORDINANCE AUTHORIZING THE EXECUTION OF LEASE AGREEMENT FOR USE OF OFFICE/RETAIL SPACE IN THE MISSOURI THEATER OFFICE COMPLEX AT 112 SOUTH EIGHTH STREET WITH THE FROG PRINCE BOUTIQUE.

28. **BILL # 610-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE COMMUNITY DEVELOPMENT BLOCK GRANT FUND BUDGET AND THE ACCEPTANCE OF THE CONTINUUM OF CARE PLANNING GRANT FROM THE DEPARTMENT OF HOUSING

AND URBAN DEVELOPMENT ALL IN THE AMOUNT OF \$55,671.00.

29. **BILL # 611-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE STREETS MAINTENANCE FUND BUDGET AND THE PURCHASE OF TWO MOBILE MESSAGE BOARDS FROM VER-MAC INC. IN THE AMOUNT OF \$34,710.00.

30. **BILL # 612-22**

AN ORDINANCE AUTHORIZING THE EXECUTION OF A MISSOURI HIGHWAY AND TRANSPORTATION COMMISSION (MHTC) MUNICIPAL AND COST APPORTIONMENT AGREEMENT TO FUND AESTHETICS IMPROVEMENTS TO THE COOK ROAD BRIDGE AND AN AMENDMENT TO THE GENERAL FUND COMMUNICATIONS AND COMMUNITY ENGAGEMENT PROGRAM BUDGET ALL IN AN AMOUNT NOT TO EXCEED \$34,900.00.

REPORTS OF BOARDS & COMMISSIONS:

- 31. Filed 10/11/23: Minutes from the Urban Homestead Agency Board meeting held September 12, 2023, at 4:00 p.m., in the 4th Floor Conference Room at City Hall.
- 32. Filed 10/13/23: Minutes from the Traffic Commission meeting held October 11, 2023 at 10:00 a.m., in the 1st Floor Conference Room at City Hall.
- 33. Filed 10/19/23: Minutes from the Museum Oversight Board meeting held September 27, 2023 at 9:04 a.m., at St. Joseph Museums, 3406 Frederick Avenue.
- 34. Filed 10/23/23: Minutes of the Land Bank Board meeting held October 23, 2023 at 1:00 p.m., in the 4th Floor Conference Room at City Hall.

WORK SESSION MINUTES - CITY CLERK'S OFFICE:

- 35. None.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

- 36. Filed 10/24/23: Letter to Mary Nelson, 2620 Clay Street, in re: Encounters with City employees and future correspondence
- 37. Filed 10/24/23: Memorandum in re: Travel and Training Funding for Homeless Outreach Project.

DELEGATIONS, PETITIONS:

- 38. None.

COMMUNICATIONS:

- 39. Filed 10/11/23: September 2023 Parks, Recreation and Civic Facilities Department City

Council Report .

40. Filed 10/16/23: Fire Department September 2023 Monthly Report
41. Filed 10/16/23: Minutes from the St. Joseph Museums Fundraising Committee meeting held September 14, 2023 at 4:04 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
42. Filed 10/17/23: Minutes from St. Joseph Museums Collections Committee meeting held June 9, 2023 at 9:03 a.m., at St. Joseph Museums, 3406 Frederick Avenue.
43. Filed 10/17/23: Memorandum from Mayor John Josendale in re: Absent from the City - Acting Mayor (October 18, 2023).
44. Filed 10/17/23: Missouri Gaming Commission State/Local Allocation of Gaming Revenues, September, 2023.
45. Filed 10/18/23: Minutes from St. Joseph Museums, Inc, Collections Committee meeting held August 18, 2023 at 9:00 a.m., at St. Joseph Museums, 3406 Frederick Avenue.
46. Filed 10/18/23: Minutes from the Museum Coordination Committee meeting held September 6, 2023 at 10:00 a.m., at Rollings Hills Consolidated Library, 1912 N. Belt Highway.
47. Filed 10/18/23: Minutes from the St. Joseph Museums, Inc. Bi-Monthly Board meeting held September 21, 2023 at 3:00 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
48. Filed 10/19/2023: Minutes of the Police Pension Board meeting held September 20, 2023 at 4:00 p.m., in the 1st Floor Conference Room at City Hall.
49. Filed 10/19/2023: Minutes of the St. Joseph Museums Juneteenth Planning Committee meeting held September 24, 2023, at 6:00 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
50. Filed 10/23/23: September 2023 Health Department Monthly Report.

OTHER BUSINESS:

51. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.