



NOTICE OF MEETING

City Council

Regular Meeting – Monday, January 22, 2024 – 5:30 PM
City Hall – 1100 Frederick Avenue

COUNCIL SEATING ARRANGEMENT

Bryan Carter
City Manager

John Josendale
Mayor

Paula Heyde
City Clerk

COUNCILMEMBERS

Kenton Randolph (At Large)
Jeff Schomburg (At Large)
Randy Schultz (At Large)
Andrew Trout (3rd District)

COUNCILMEMBERS

Taylor Crouse (2nd District)
Madison Davis (1st District)
Michael Grimm (4th District)
Marty Novak (At Large)

AGENDA

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the regular meeting held January 8, 2024, at 5:30 p.m. as transcribed by the City Clerk.

SPECIAL RECOGNITIONS:

2. None.

ACCEPTANCE OF AGENDA:

3. Motion to accept the Agenda as published.

PUBLIC HEARING:

4. **BILL # 684-22**
AN ORDINANCE TO REDISTRICT THE PROPERTY LOCATED AT 3734 PEAR STREET FROM C-3, COMMERCIAL DISTRICT TO M-1, LIGHT MANUFACTURING DISTRICT AS REQUESTED BY SARAH MAHONEY OF HEARTLAND AG FEED LLC ON BEHALF OF

JOE CARGO, LLC.

CONSENT AGENDA:

5. Motion to accept the Consent Agenda.

NOMINATIONS AND APPOINTMENTS:

6. None.

BILLS FOR PASSAGE:

7. **BILL # 672-22**
AN ORDINANCE AUTHORIZING EXECUTION OF CHANGE ORDER NO. 2 WITH HERZOG CONTRACTING, CORP. IN THE AMOUNT OF \$15,641.00 AND AN AMENDMENT TO THE GENERAL FUND STREET ENHANCEMENT USE TAX PROGRAM BUDGET TO APPROPRIATE THE FUNDS RECEIVED FROM GREYSTONE PARTNERS, INC. FOR AN OVERRUN OF ASPHALT RESURFACING IN THE GREYSTONE SUBDIVISION.
8. **BILL # 673-22**
AN ORDINANCE AUTHORIZING EXECUTION OF A MASTER AGREEMENT WITH SAK CONSTRUCTION, LLC FOR SANITARY SEWER REHABILITATION SERVICES USING CURED-IN-PLACE PIPE.
9. **BILL # 674-22**
AN ORDINANCE AUTHORIZING THE EXECUTION OF A WORK ORDER WITH SURVEYING AND MAPPING, LLC, AND AN AMENDMENT TO THE WATER PROTECTION FUND BUDGET IN AN AMOUNT NOT TO EXCEED \$74,680.00 FOR THE CONTINUATION OF AND RE-INSPECTION OF CITY-OWNED SANITARY SEWER MANHOLES.
10. **BILL # 675-22**
AN ORDINANCE AUTHORIZING THE EXECUTION OF A SHOW ME ZERO PROGRAM AGREEMENT WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION (MHTC) UNDER WHICH THE MHTC WILL PROVIDE FUNDING IN AN AMOUNT NOT TO EXCEED \$2,151.50 TO REIMBURSE THE CITY OF ST. JOSEPH FOR COSTS INCURRED WITH THE PLANNING OF THE ST. JOSEPH AREA TRANSPORTATION STUDY ORGANIZATIONS' BIKE TO WORK DAY PROGRAM.
11. **BILL # 676-22**
AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF A PERMANENT DRAINAGE EASEMENT AND TEMPORARY CONSTRUCTION EASEMENT AND THE EXECUTION OF AN AGREEMENT FOR SALE OF THOSE EASEMENTS UNDER THE BONDS FOR BRIDGES 36TH & MONTEREY STREET CULVERT REPLACEMENT PROJECT IN THE TOTAL AMOUNT OF \$400.00.
12. **BILL # 677-22**

AN ORDINANCE AUTHORIZING THE PURCHASE OF TWO (2) 30 FOOT HEAVY-DUTY LOW FLOOR TRANSIT BUSES AT AN ESTIMATED COST OF \$1,229,064.00 FROM GILLIG, LLC AND AUTHORIZING AN AMENDMENT TO THE MASS TRANSIT FUND BUDGET IN THE AMOUNT OF \$351,934.00.

13. **BILL # 678-22**

AN ORDINANCE AUTHORIZING THE SUBMISSION AND EXECUTION OF A MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION (MHTC) AIRPORT RESCUE STATE BLOCK GRANT AGREEMENT IN THE AMOUNT OF \$59,000.00 FOR STATE ASSISTANCE UNDER THE STATE BLOCK GRANT PROGRAM TO FINANCE OPERATION COSTS AT ROSECRANS MEMORIAL AIRPORT AND AN AMENDMENT TO THE AVIATION FUND BUDGET TO RECOGNIZE THE GRANT REVENUE.

14. **BILL # 679-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE BUDGET TO TRANSFER \$175,000.00 FROM THE AMERICAN RESCUE PLAN ACT (ARPA) FUND TO THE PARK MAINTENANCE FUND AND THE EXECUTION OF AN AGREEMENT FOR THE REPLACEMENT OF DAMAGED GRANITE AND MAINTENANCE CARE OF THE PONY EXPRESS STATUE INCLUDING MATERIALS AND LABOR WITH JENSEN CONSERVATION IN AN AMOUNT NOT TO EXCEED \$175,000.00.

15. **BILL # 680-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE BUDGET TO TRANSFER THE AMOUNT OF \$87,069.00 FROM THE AMERICAN RESCUE PLAN ACT (ARPA) FUND TO THE GENERAL FUND, CIVIC ARENA PROGRAM TO BE USED FOR THE PURCHASE OF LED SCORERS TABLE, TWO (2) BASKETBALL SCOREBOARDS (END ZONE SCOREBOARDS), AND THREE (3) LOCKER ROOM CLOCKS FROM DAKTRONICS.

16. **BILL # 681-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE BUDGET TO TRANSFER THE AMOUNT OF \$50,000.00 FROM THE AMERICAN RESCUE PLAN ACT FUND TO THE GENERAL FUND, CIVIC ARENA PROGRAM FOR THE CIVIC ARENA SOUND SYSTEM ASSESSMENT AND IMPROVEMENT.

17. **BILL # 682-22**

AN ORDINANCE TO APPROVE THE FINAL PLAT ENTITLED "GREYSTONE PLAT 10," A MAJOR SUBDIVISION CONSISTING OF 25 LOTS GENERALLY LOCATED NORTH OF WOODLAND COURT, WEST OF WOODLAND SHORES DRIVE AND EAST OF VALLEY RIDGE DRIVE, AS REQUESTED BY GREYSTONE PARTNERS LAND DEVELOPMENT, LLC.

18. **BILL # 683-22**

AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF A SIDEWALK EASEMENT FOR THE PROPERTY LOCATED AT 2204 NORTH BELT HIGHWAY AS GRANTED BY BRANDON HAVERTY ON BEHALF OF BELT22, LLC.

19. **BILL # 685-22**
AN ORDINANCE SUBMITTING PROPOSED CHARTER AMENDMENTS TO THE QUALIFIED VOTERS OF THE CITY OF ST. JOSEPH, MISSOURI, AT AN ELECTION TO BE HELD ON APRIL 2, 2024.

RESOLUTIONS FOR ADOPTION:

20. **BILL # 686-22**
A RESOLUTION AUTHORIZING THE PURCHASE OF VEHICLE AND GENERAL LIABILITY INSURANCE FOR THE MASS TRANSIT DIVISION FROM INSURICA/EUCLID PUBLIC SECTOR (EPS) INSURANCE COMPANY IN THE AMOUNT OF \$188,750.00 AND A RESERVE OF \$91,250.00 FOR DEDUCTIBLES FOR A TOTAL OF \$280,000.00.
21. **BILL # 687-22**
A RESOLUTION AUTHORIZING THE EXECUTION OF A HOUSING REHABILITATION CONTRACT WITH MARIA LINDSAY, A SINGLE PERSON (OWNER), AND SUPERIOR EXTERIORS OF NORTHWEST MISSOURI, LLC (CONTRACTOR) FOR A HOUSING REHABILITATION PROJECT AT 217 VIRGINIA STREET FOR A TOTAL AMOUNT NOT TO EXCEED \$32,714.00.
22. **BILL # 688-22**
A RESOLUTION AUTHORIZING THE EXECUTION OF A HOUSING REHABILITATION CONTRACT WITH LESA GIBSON AND SUPERIOR EXTERIORS OF NORTHWEST MISSOURI, LLC FOR A HOUSING REHABILITATION PROJECT AT 1722 MONTEREY STREET FOR A TOTAL AMOUNT NOT TO EXCEED \$37,263.60.
23. **BILL # 689-22**
A RESOLUTION AFFIRMING AUTHORIZATION TO FILE AN APPLICATION WITH FIREHOUSE SUBS PUBLIC SAFETY FOUNDATION FOR THE QUARTERLY PUBLIC SAFETY GRANT IN THE AMOUNT OF \$22,050.00 TO PROVIDE FUNDING FOR THREE (3) THERMAL IMAGING DEVICES FOR USE BY THE FIRE DEPARTMENT.
24. **BILL # 690-22**
A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE MISSOURI DEPARTMENT OF PUBLIC SAFETY FOR THE FY2024 AMERICAN RESCUE PLAN (ARPA) STATE AND LOCAL FISCAL RECOVERY FUNDS (SLFRF) FIRST RESPONDER CAPITAL IMPROVEMENTS & INTEROPERABLE COMMUNICATIONS EQUIPMENT GRANT (CIEG) IN THE AMOUNT OF \$1,800,000.00 TO PROVIDE FUNDING FOR THE FIRE STATION #6 EXPANSION.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

25. None.

BILLS FOR PASSAGE:

26. None.

EMERGENCY BILLS FOR PASSAGE:

27. None.

RESOLUTIONS FOR ADOPTION:

28. None.

BILLS FOR FIRST READING:

29. **BILL # 691-22**

AN ORDINANCE AMENDING SECTION 7-503 OF CHAPTER 7 "BUILDINGS AND BUILDING REGULATIONS" OF THE CODE OF ORDINANCES ENTITLED "INSPECTIONS" TO CORRECT AN ERROR .

30. **BILL # 692-22**

AN ORDINANCE AMENDING SECTION 21-55 TITLED "SWIMMING POOLS" OF CHAPTER 21 "PARKS AND RECREATION" OF THE CODE OF ORDINANCES TO ADD FEES FOR USE OF THE THOMAS EAGLETON POOL AT MISSOURI WESTERN STATE UNIVERSITY (MWSU).

31. **BILL # 693-22**

AN ORDINANCE WAIVING BUILDING PERMIT FEES ASSOCIATED WITH THE EXPANSION OF THE SECOND HARVEST COMMUNITY FOOD BANK FACILITY LOCATED AT 915 DOUGLAS STREET.

32. **BILL # 694-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE BUDGET TO TRANSFER THE AMOUNT OF \$53,585.48 FROM THE AMERICAN RESCUE PLAN ACT FUND TO THE GENERAL FUND FIRE DEPARTMENT PROGRAM AND AUTHORIZING THE PURCHASE OF ADDITIONAL EQUIPMENT FOR NEW FIRE APPARATUS TRUCKS FROM FOUR VENDORS IN THE TOTAL AMOUNT OF \$53,585.48.

33. **BILL # 695-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE BUDGET TO TRANSFER THE AMOUNT OF \$50,490.65 FROM THE AMERICAN RESCUE PLAN ACT FUND TO THE GENERAL FUND, CIVIC ARENA PROGRAM AND THE PURCHASE OF VIDEO EQUIPMENT FOR THE CIVIC ARENA IN THE AMOUNT OF \$50,031.02 FROM CDW-G AND \$459.63 FROM AMAZON.

34. **BILL # 696-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE WATER PROTECTION FUND BUDGET IN THE AMOUNT OF \$11,152,000.00 FOR THE BIOGAS OPTIMIZATION AND CAPITAL REINVESTMENT PROJECT.

35. **BILL # 697-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE GENERAL FUND 2011 TRANSIENT GUEST TAX PROGRAM BUDGET IN THE AMOUNT OF \$1,231,000.00 TO FUND PROJECTS TO PROMOTE RIVERFRONT TOURISM.

36. **BILL # 698-22**

AN ORDINANCE AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH METRONET BUSINESS FOR FIBER BASED INTERNET, WIDE AREA NETWORK, HOSTED PBX, AND MANAGED WI-FI SERVICES.

37. **BILL # 699-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE BUDGET TO TRANSFER THE AMOUNT OF \$191,818.52 FROM THE AMERICAN RESCUE PLAN ACT FUND TO THE GENERAL FUND FIRE DEPARTMENT AND THE PURCHASE, INSTALLATION, AND MAINTENANCE OF A FIRE STATION DISPATCH AND ALERTING PLATFORM SYSTEM AT THE COMMUNICATION CENTER TO PROVIDE AND ENHANCE ALERT SYSTEM OF THE FIRE DEPARTMENT FROM WESTNET IN THE AMOUNT OF \$409,348.52 AND ENCODER INTERFACE FROM TYLER TECHNOLOGIES IN THE AMOUNT OF \$11,197.00 FOR A TOTAL AMOUNT OF \$420,545.52.

REPORTS OF BOARDS & COMMISSIONS:

- 38. Filed 1/3/24: Minutes of the Administrative Violation Review Board meeting held on November 16, 2022 at 2:00 p.m., in the 4th Floor Conference Room at City Hall.
- 39. Filed 1/3/24: Minutes of the Administrative Violation Review Board meeting held December 21, 2022 at 2:00 p.m., in the 4th Floor Conference Room at City Hall.
- 40. Filed 1/3/24: Minutes of the Administrative Violation Review Board meeting held May 17, 2023 at 2:00 p.m., in the 4th Floor Conference Room at City Hall.
- 41. Filed 1/4/24: Minutes of the Landmark Commission meeting held November 7, 2023 at 5:30 p.m., at the Washington Park Library, 1821 North 3rd Street.
- 42. Filed 1/4/24: Minutes of the Aviation Board meeting held December 13, 2023 at 11:30 a.m., at the Airport Terminal Conference Room at Rosecrans Memorial Airport, 100 B NW Rosecrans Road.
- 43. Filed 1/4/24: Minutes of the Zoning Board of Adjustment meeting held October 24, 2023 at 4:00 p.m. in the Council Chambers at City Hall.
- 44. Filed 1/10/24: Minutes of the Traffic Commission meeting held January 10, 2024 at 10:00 a.m., in the 1st Floor Conference Room at City Hall.
- 45. Filed 1/12/24: Minutes of the Tourism Commission meeting held January 11, 2024 at 4:00 p.m., in the 4th Floor Conference Room at City Hall.
- 46. Filed 1/16/24: Minutes of the Museum Oversight Board meeting held December 27, 2023 at 9:00 a.m., at the Wyeth-Tootle Mansion, 1100 Charles Street.

WORK SESSION MINUTES - CITY CLERK'S OFFICE:

- 47. Filed 1/3/24: Minutes of the Council Work Session held December 18, 2023 at 4:00 p.m., in the 4th Floor Conference Room at City Hall.
- 48. Filed 1/4/24: Minutes of the Council Work Session held December 19, 2023 at 4:00 p.m., in the 4th Floor Conference Room at City Hall.
- 49. Filed 1/8/24: Minutes from the Council Work Session held January 2, 2024 at 4:00 p.m., in the 4th Floor Conference Room at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

- 50. Filed 1/8/24: City Manager Approved Encumbrances Report, December 2023.

DELEGATIONS, PETITIONS:

- 51. None.

COMMUNICATIONS:

- 52. Filed 1/3/24: Minutes of the Police Pension Board meeting held November 15, 2023 at 4:00 p.m. in the 1st Floor Conference Room at City Hall.
- 53. Filed 1/3/24: Memorandum from Mayor John Josendale in re: Absent from the City (January 7 - 10, 2024).
- 54. Filed 1/4/24: East Hills Community Improvement District Basic Financial Statements Together with Independent Auditor's Report for the Year Ended June 30, 2023.
- 55. Filed 1/5/24: The Social Welfare Board, The Clinic Beat newsletter, December 2023.
- 56. Filed 1/8/24: Human Resources Department Monthly Activity Report with Openings, December 2023.
- 57. Filed 1/8/24: Building Permits Issued by SubType Report, December 2023.
- 58. 1/8/24: Property Maintenance Report, December 2023.
- 59. Filed 1/8/24: Business Licenses Report, December 2023.
- 60. Filed 1/8/24: Health Department Monthly Report , November 2023.
- 61. 1/8/24: Parks, Recreation & Civic Facilities Department City Council Report, December 2023.
- 62. 1/8/24: Minutes of the St. Joseph Museums Programming Committee meeting held December 12, 2023 at 1:30 p.m., at St. Joseph Museums, 3406 Frederick Avenue.

63. 1/8/24: Urban Homestead Grant Log, December, 2023.
64. Filed 1/8/24: Duplex-Housing Rental Property Licenses Report, December 2023.
65. Filed 1/8/24: Apartment House Rental Property Licenses Report, December 2023.
66. Filed 1/8/24: Single Family Rental Property Licenses Report, December 2023.
67. Filed 1/11/24: Email from Jackson Connors in re: Resignation from the Downtown Review Board.
68. Filed 1/11/24: Minutes of the St. Joseph Museums Fundraising Committee meeting held December 28, 2023 at 4:00 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
69. Filed 1/11/24: Municipal Division Summary Reporting Form, December 2023.
70. Filed 1/12/24: Missouri Gaming Commission State/Local Allocation of Gaming Revenues, December 2023.
71. Filed 1/16/24: Memorandum from Abe Forney, Director of Public Works and Transportation, to Bryan Carter, City Manager, in re: Landfill

OTHER BUSINESS:

72. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.