



NOTICE OF MEETING

City Council

Regular Meeting – Monday, February 5, 2024 – 5:30 PM
City Hall – 1100 Frederick Avenue

COUNCIL SEATING ARRANGEMENT

Bryan Carter
City Manager

John Josendale
Mayor

Paula Heyde
City Clerk

COUNCILMEMBERS

Kenton Randolph (At Large)
Jeff Schomburg (At Large)
Randy Schultz (At Large)
Andrew Trout (3rd District)

COUNCILMEMBERS

Taylor Crouse (2nd District)
Madison Davis (1st District)
Michael Grimm (4th District)
Marty Novak (At Large)

AGENDA

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the regular meeting held January 22, 2024, at 5:30 p.m., and the special meetings held on January 18, 2024, at 4:00 p.m. and January 22, 2024, at 4:30 p.m., as transcribed by the City Clerk

SPECIAL RECOGNITIONS:

2. None.

ACCEPTANCE OF AGENDA:

3. Motion to accept the Agenda as published

PUBLIC HEARING:

4. None.

CONSENT AGENDA:

5. Motion to accept the Consent Agenda

NOMINATIONS AND APPOINTMENTS:

6. Filed 1/23/24: Councilmember Randy Schultz nominates Miles Ramsay, 3907 Seneca Street, to serve as a member of the Parks and Recreation Board for a term expiring February 5, 2029; he is replacing Pam Nelson, whose term expires February 3, 2024.
7. Filed 1/23/24: Councilmember Randy Schultz nominates William (Billy) H. Coats, Jr., 2409 N. Circle Drive, to serve as a member of the Parks and Recreation Board for a term expiring February 5, 2029; he is replacing Michael Heim, whose term expires on February 3, 2024.
8. Filed 1/23/24: Councilmember Randy Schultz nominates Carly Ardussi, 2939 1/2 Easton Road, to serve as a member of the Parks and Recreation Board for a term expiring February 11, 2029; she is replacing Mary Supple Bish, whose term will expire on February 11, 2024.
9. Filed 1/23/24: Councilmember Randy Schultz nominates Annette Lanham, 6509 Brown Street, to serve as a member of the Parks and Recreation Board for a term expiring February 3, 2029; she is being reappointed.
10. Filed 1/23/24: Councilmember Andrew Trout nominates Marcus W. Tyrrell, 2507 Felix Street, to serve as a member of the Aviation Board for a term expiring February 5, 2029; he is replacing Matt Hoskins, whose term has expired.

BILLS FOR PASSAGE:

11. **BILL # 691-22**
AN ORDINANCE AMENDING SECTION 7-503 OF CHAPTER 7 "BUILDINGS AND BUILDING REGULATIONS" OF THE CODE OF ORDINANCES ENTITLED "INSPECTIONS" TO CORRECT AN ERROR .
12. **BILL # 692-22**
AN ORDINANCE AMENDING SECTION 21-55 TITLED "SWIMMING POOLS" OF CHAPTER 21 "PARKS AND RECREATION" OF THE CODE OF ORDINANCES TO ADD FEES FOR USE OF THE THOMAS EAGLETON POOL AT MISSOURI WESTERN STATE UNIVERSITY (MWSU).
13. **BILL # 693-22**
AN ORDINANCE WAIVING BUILDING PERMIT FEES ASSOCIATED WITH THE EXPANSION OF THE SECOND HARVEST COMMUNITY FOOD BANK FACILITY LOCATED AT 915 DOUGLAS STREET.
14. **BILL # 694-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE BUDGET TO TRANSFER THE AMOUNT OF \$53,585.48 FROM THE AMERICAN RESCUE PLAN ACT FUND TO THE GENERAL FUND FIRE DEPARTMENT PROGRAM AND AUTHORIZING THE PURCHASE OF ADDITIONAL EQUIPMENT FOR NEW FIRE APPARATUS TRUCKS FROM FOUR VENDORS IN THE TOTAL AMOUNT OF \$53,585.48.

15. **BILL # 695-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE BUDGET TO TRANSFER THE AMOUNT OF \$50,490.65 FROM THE AMERICAN RESCUE PLAN ACT FUND TO THE GENERAL FUND, CIVIC ARENA PROGRAM AND THE PURCHASE OF VIDEO EQUIPMENT FOR THE CIVIC ARENA IN THE AMOUNT OF \$50,031.02 FROM CDW-G AND \$459.63 FROM AMAZON.
16. **BILL # 696-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE WATER PROTECTION FUND BUDGET IN THE AMOUNT OF \$11,152,000.00 FOR THE BIOGAS OPTIMIZATION AND CAPITAL REINVESTMENT PROJECT.
17. **BILL # 697-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE GENERAL FUND 2011 TRANSIENT GUEST TAX PROGRAM BUDGET IN THE AMOUNT OF \$1,231,000.00 TO FUND PROJECTS TO PROMOTE RIVERFRONT TOURISM.
18. **BILL # 698-22**
AN ORDINANCE AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH METRONET BUSINESS FOR FIBER BASED INTERNET, WIDE AREA NETWORK, HOSTED PBX, AND MANAGED WI-FI SERVICES.

RESOLUTIONS FOR ADOPTION:

19. **BILL # 700-22**
A RESOLUTION CANCELING THE REGULARLY SCHEDULED MEETING OF THE ST. JOSEPH CITY COUNCIL ON FEBRUARY 20, 2024, AT 5:30 P.M.
20. **BILL # 701-22**
A RESOLUTION AUTHORIZING EXECUTION OF A CONSULTANT/SERVICES AGREEMENT WITH THE CENTER FOR COMMON CONCERNS, INC DBA HOMEBASE IN THE AMOUNT OF \$31,000.00 FROM THE CONTINUUM OF CARE PLANNING GRANT THAT IS RECEIVED FROM THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2024.
21. **BILL # 702-22**
A RESOLUTION AUTHORIZING EXECUTION OF A CONSULTANT/SERVICES AGREEMENT WITH THE UNITED WAY OF GREATER ST JOSEPH IN THE AMOUNT OF \$24,671.00 FROM THE CONTINUUM OF CARE PLANNING GRANT THAT IS RECEIVED FROM THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2024.
22. **BILL # 703-22**
A RESOLUTION AFFIRMING THE PURCHASE OF FIREFIGHTER TURNOUT GEAR FOR THE AMOUNT OF \$58,414.00 FROM CONRAD FIRE EQUIPMENT, INC., FOR USE BY THE FIRE DEPARTMENT.
23. **BILL # 704-22**

A RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH ASSEL GRANT SERVICES IN THE AMOUNT OF \$83,200.00 TO PROVIDE FOR GRANT ADMINISTRATION SERVICES FOR THE STATE ARPA FUNDS FOR THE RIVER BLUFF GATEWAY PROGRAM.

24. **BILL # 705-22**

A RESOLUTION AUTHORIZING THE PURCHASE OF A KUBOTA UTILITY VEHICLE FROM COLEMAN EQUIPMENT OF MISSOURI, INC. FOR THE PARK MAINTENANCE DIVISION IN THE AMOUNT OF \$19,240.59.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

25. None.

BILLS FOR PASSAGE:

26. **BILL # 699-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE BUDGET TO TRANSFER THE AMOUNT OF \$191,818.52 FROM THE AMERICAN RESCUE PLAN ACT FUND TO THE GENERAL FUND FIRE DEPARTMENT AND THE PURCHASE, INSTALLATION, AND MAINTENANCE OF A FIRE STATION DISPATCH AND ALERTING PLATFORM SYSTEM AT THE COMMUNICATION CENTER TO PROVIDE AND ENHANCE ALERT SYSTEM OF THE FIRE DEPARTMENT FROM WESTNET IN THE AMOUNT OF \$409,348.52 AND ENCODER INTERFACE FROM TYLER TECHNOLOGIES IN THE AMOUNT OF \$11,197.00 FOR A TOTAL AMOUNT OF \$420,545.52.

EMERGENCY BILLS FOR PASSAGE:

27. **BILL # 706-22**

AN EMERGENCY ORDINANCE AFFIRMING AUTHORIZATION OF THE PURCHASE OF EXCESS VEHICLE AND GENERAL LIABILITY INSURANCE FOR THE TRANSIT DIVISION FOR ONE YEAR FROM INSURICA/AXIS AND AN AMENDMENT TO THE MASS TRANSIT FUND ALL IN THE AMOUNT OF \$120,000.00.

RESOLUTIONS FOR ADOPTION:

28. None.

BILLS FOR FIRST READING:

29. **BILL # 707-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE BUDGET TO TRANSFER THE AMOUNT OF \$9,785.00 FROM THE AMERICAN RESCUE PLAN ACT FUND TO THE GENERAL FUND, CIVIC FACILITIES PROGRAM TO BE USED TO PURCHASE 60 TEAM CHAIRS AND HANGING STORAGE RACK FROM SPECIALTY SEATS INTERNATIONAL CORP FOR THE CIVIC ARENA.

30. **BILL # 708-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE CAPITAL PROJECTS FUND BUDGET AND ISSUANCE OF A WORK ORDER WITH ELLISON AUXIER ARCHITECTS FOR PROFESSIONAL ENGINEERING ARCHITECTURAL PLANNING SERVICES FOR THE CIVIC ARENA RESTROOM RENOVATION PROJECT ALL IN THE AMOUNT OF \$59,740.00.
31. **BILL # 709-22**
AN ORDINANCE AUTHORIZING A CONTRACT WITH CERTAPRO PAINTERS FOR THE INTERIOR AND EXTERIOR PAINTING OF THE CIVIC ARENA AND AUTHORIZING AN AMENDMENT TO THE BUDGET TO TRANSFER FUNDS FROM THE AMERICAN RESCUE PLAN ACT (ARPA) FUND, STATE OF MISSOURI ARPA FUNDING PROGRAM TO THE GENERAL FUND CIVIC FACILITIES PROGRAM ALL IN AN AMOUNT NOT TO EXCEED \$419,545.16.
32. **BILL # 710-22**
AN ORDINANCE AUTHORIZING EXECUTION OF A USE AGREEMENT FOR THE USE OF MISSOURI WESTERN STATE UNIVERSITY (MWSU) THOMAS EAGLETON INDOOR POOL WITH SPECIAL OLYMPICS MISSOURI.
33. **BILL # 711-22**
AN ORDINANCE AUTHORIZING THE EXECUTION OF A MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION AIRPORT INFRASTRUCTURE GRANT AGREEMENT IN THE AMOUNT OF \$275,061.33 FOR FEDERAL AVIATION ADMINISTRATION REIMBURSABLE FUNDS FOR CONSTRUCTION PHASE SERVICES FOR THE RUNWAY 17/35 RECONSTRUCTION PROJECT AT ROSECRANS MEMORIAL AIRPORT.
34. **BILL # 712-22**
AN ORDINANCE AUTHORIZING THE EXECUTION OF LUMP SUM CONTRACT WITH E.L. CRAWFORD CONSTRUCTION, INC., IN THE AMOUNT OF \$11,088,918.00 AND A LUMP SUM CONSTRUCTION MANAGEMENT CONTRACT WITH WOOLPERT, INC., IN THE AMOUNT OF \$2,323,079.06 FOR THE ROSECRANS MEMORIAL AVIATION COMPLEX PROJECT.
35. **BILL # 713-22**
AN ORDINANCE AUTHORIZING THE EXECUTION OF FIVE GRANT AGREEMENTS WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION AND THE FEDERAL AVIATION ADMINISTRATION IN THE TOTAL AMOUNT OF \$19,700,000.00 FOR CONSTRUCTION OF THE ROSECRANS MEMORIAL AIRPORT AVIATION COMPLEX.
36. **BILL # 714-22**
AN ORDINANCE AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT WITH LUTE ATIEH, DBA, FLYTECH AVIATION ACADEMY TO LEASE A MODULAR TRAILER FOR OPERATING A PILOT TRAINING ACADEMY AT ROSECRANS MEMORIAL AIRPORT.

37. **BILL # 715-22**
AN ORDINANCE AUTHORIZING THE EXECUTION OF A WORK ORDER WITH SNYDER & ASSOCIATES, INC. IN THE AMOUNT OF \$544,500.00 AND AN AMENDMENT TO THE CAPITAL PROJECTS FUND BUDGET IN THE AMOUNT OF \$262,764.00 FOR DESIGN OF IMPROVEMENTS AT EASTOWNE BUSINESS PARK.
38. **BILL # 716-22**
AN ORDINANCE APPROVING THE PRELIMINARY PLAT ENTITLED "PARKWAY DISTILLERY," A MAJOR SUBDIVISION CONSISTING OF ONE LOT CREATED FROM FIVE (5) PROPERTIES LOCATED IN THE AREA OF 13TH AND BUCHANAN AVENUE.
39. **BILL # 717-22**
AN ORDINANCE TO REDISTRICT THE PROPERTY LOCATED AT 2123 GARFIELD AVENUE FROM M-2, HEAVY MANUFACTURING DISTRICT TO C-3, COMMERCIAL DISTRICT AS REQUESTED BY AMIRALI "ROGER" FARISHTA ON BEHALF OF AMY & KIA, LLC.
40. **BILL # 718-22**
AN ORDINANCE DISSOLVING THE SPECIAL ALLOCATION FUND FOR THE MITCHELL AVENUE CORRIDOR TAX INCREMENT FINANCING PLAN AND REDEVELOPMENT PROJECT ONE AND TERMINATING THE DESIGNATION OF THE REDEVELOPMENT AREA OF THE MITCHELL AVENUE CORRIDOR TAX INCREMENT FINANCING PLAN.

REPORTS OF BOARDS & COMMISSIONS:

41. Filed 1/22/24: Minutes of the Land Bank Board meeting held January 22, 2024 at 1:00 p.m. in the 4th Floor Conference Room at City Hall.
42. Filed 1/24/24: Minutes of the Senior Citizen Foundation, Inc Board meeting held November 21, 2023 at 3:00 p.m. in the Joyce Raye Patterson 50+ Activity Center, 100 S. 10th Street.
43. Filed 1/25/24: Minutes of the Parks and Recreation Board meeting held January 18, 2024 at 4:00 p.m. in the Parks Admin office, 1920 Grand Avenue
44. Filed 1/29/24: Minutes of the Planning Commission meeting held January 25, 2024 at 5:30 p.m., in the Council Chambers at City Hall.
45. Filed 1/30/24: Minutes of the St. Joseph Public Library Board of Trustees meeting held January 25, 2024, 6:00 p.m., in the Downtown Library, 927 Felix Street.
46. Filed 1/30/24: Minutes of the Housing Authority Board meeting held December 21, 2023, at 4:00 p.m., at the St. Joseph Housing Authority, 2902 S. 36th Street.
47. Filed 1/30/24: Minutes of the Administrative Violation Review Board meeting held August 16, 2023 at 2:00 p.m., in the 4th Floor Conference Room at City Hall.

48. Filed 1/30/24: Minutes of the Administrative Violations Review Board meeting held September 20, 2023 at 2:00 p.m., in the 4th Floor Conference Room at City Hall.

WORK SESSION MINUTES - CITY CLERK'S OFFICE:

49. None.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

50. None.

DELEGATIONS, PETITIONS:

51. None.

COMMUNICATIONS:

52. Filed 1/17/24: Memorandum from Mayor John Josendale in re: Absent from the City January 24, 2023 through January 31, 2024.
53. Filed 1/17/24: Minutes of the St. Joseph Museums, Inc. Executive/Finance Committee meeting held December 21, 2023 at 4:00 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
54. Filed 1/17/24: Minutes of the Police Pension Board meeting held December 20, 2023 at 4:00 p.m., in the 1st Floor Conference Room at City Hall.
55. Filed 1/18/24: Memorandum from Dawn Lanning, Interim Finance Director, in re: Local Use Tax Allocation.
56. Filed 1/22/24: Fire Department December 2023 Monthly Report.
57. Filed 1/23/24: Email from John Spencer, 4805 Corinth Drive, in re: Resignation from the Land Bank Board.
58. Filed 1/23/24: Communication from the Board of Education appointing Superintendent Dr. Gabe Edgar to the Land Bank Board.
59. Filed 1/29/24: Minutes of the St. Joseph Museums, Inc. Black Archives Museum Committee meeting held January 2, 2024 at 3:00 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
60. Filed 1/30/24: St. Joseph Museums Fundraising Committee meeting held January 17, 2024, at 4:04 p.m., at St. Joseph Museums, 3406 Frederick Avenue.

OTHER BUSINESS:

61. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.