



NOTICE OF MEETING

City Council

Regular Meeting – Tuesday, May 28, 2024 – 5:30 PM
City Hall – 1100 Frederick Avenue

COUNCIL SEATING ARRANGEMENT

Bryan Carter
City Manager

John Josendale
Mayor

Paula Heyde
City Clerk

COUNCILMEMBERS

Kenton Randolph (At Large)
Jeff Schomburg (At Large)
Randy Schultz (At Large)
Andrew Trout (3rd District)

COUNCILMEMBERS

Madison Davis (1st District)
Jason Eslinger (2nd District)
Michael Grimm (4th District)
Marty Novak (At Large)

AGENDA

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the regular meetings held April 29, 2024 and May 13, 2024, at 5:30 p.m. and the special meeting held May 14, 2024, at 4:00 p.m., as transcribed by the City Clerk.

SPECIAL RECOGNITIONS:

2. None

ACCEPTANCE OF AGENDA:

3. Motion to accept the Agenda as published

PUBLIC HEARING:

4. PUBLIC HEARING ON THE PROPOSED FISCAL YEAR 2024/2025 CITY OF ST. JOSEPH BUDGET.
5. PUBLIC HEARING ON CITY OF ST. JOSEPH FIVE-YEAR CAPITAL IMPROVEMENT

PROGRAM (CIP) (FISCAL YEARS 2025/2026 THROUGH 2029/2030).

6. PUBLIC HEARING ON THE FIFTH YEAR ANNUAL PLAN FOR THE CITY STRATEGIC USE OF AVAILABLE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME FUNDS PROPOSED FOR FISCAL YEAR 2024/2025 BEGINNING ON MAY 17, 2024.
7. **BILL # 839-22**
AN ORDINANCE TO REDISTRICT THE PROPERTIES LOCATED AT 2208 SYCAMORE COURT AND PARCEL ID 06-5.0-21-001-002-103.001 FROM R-2, TWO-FAMILY RESIDENTIAL DISTRICT TO C-3, COMMERCIAL DISTRICT AS REQUESTED BY KENTON RANDOLPH.
8. **BILL # 840-22**
AN ORDINANCE TO REDISTRICT THE PROPERTY LOCATED AT 2631 JULES STREET FROM R-1A, DETACHED SINGLE-FAMILY RESIDENTIAL DISTRICT TO R-2, TWO-FAMILY RESIDENTIAL DISTRICT AS REQUESTED BY QUANTE FORD ON BEHALF OF ADQUALIFIED SOLUTIONS, LLC.
9. **BILL # 841-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO DIVISION 4 OF CHAPTER 31 "ZONING", ARTICLE I, TITLED "ADMINISTRATION, ENFORCEMENT AND REVIEW" TO MODIFY PLANNING COMMISSION REGULATIONS.
10. **BILL # 842-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO DIVISION 5 "BOARD OF ADJUSTMENT" OF CHAPTER 31 "ZONING", ARTICLE I TO MODIFY ZONING BOARD OF ADJUSTMENT REGULATIONS.
11. **BILL # 843-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO DIVISION 6 TITLED "DOWNTOWN REVIEW BOARD" OF CHAPTER 31 "ZONING", ARTICLE I OF THE CODE OF ORDINANCES TO PROVIDE FOR UPDATES TO THE DOWNTOWN REVIEW BOARD REGULATIONS.
12. **BILL # 844-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO DIVISION 1 TITLED "IN GENERAL" OF CHAPTER 31 "ZONING," ARTICLE III "HISTORIC PRESERVATION" OF THE CODE OF ORDINANCES TO MODIFY REGULATIONS RELATED TO THE LANDMARK COMMISSION.

CONSENT AGENDA:

13. Motion to accept the Consent Agenda

NOMINATIONS AND APPOINTMENTS:

14. Filed 5/14/24: Mayor John Josendale nominates Karen Foley, 4902 Kelsey Court, to serve as a member of the Social Welfare Board for a term expiring May 31, 2027. She is

replacing Judge Daniel Kellog, whose term expires on May 31, 2024.

BILLS FOR PASSAGE:

15. **BILL # 845-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO DIVISIONS 2-28 OF ARTICLE V "BOARDS AND COMMISSIONS" OF CHAPTER 2 "ADMINISTRATIVE CODE" OF THE CODE OF ORDINANCES TO INCORPORATE UPDATED LANGUAGE, PROVIDE UNIFORMITY WITHIN DIVISIONS, REPEAL TWO EXISTING BOARDS, ADD SEVEN NEW BOARDS, AND THEREAFTER LIST ALL DIVISIONS IN ALPHABETICAL ORDER FOR EASIER REFERENCE.
16. **BILL # 846-22**
AN ORDINANCE AMENDING ARTICLE XV "ST. JOSEPH LAND BANK" OF CHAPTER 2 "ADMINISTRATIVE CODE" OF THE CODE OF ORDINANCES TO MOVE ALL LANGUAGE RELATED TO THE ST. JOSEPH LAND BANK AGENCY BOARD OF COMMISSIONERS TO CHAPTER 2, ARTICLE V, "BOARDS AND COMMISSIONS."
17. **BILL # 847-22**
AN ORDINANCE AMENDING ARTICLE IV "NON-DISCRIMINATION IN EMPLOYMENT, PUBLIC ACCOMMODATION AND HOUSING" OF CHAPTER 18 "HUMAN RIGHTS" OF THE CODE OF ORDINANCES TO MOVE ALL LANGUAGE RELATED TO THE HUMAN RIGHTS COMMISSION TO CHAPTER 2, ARTICLE V, "BOARDS AND COMMISSIONS."
18. **BILL # 848-22**
AN ORDINANCE TO VACATE APPROXIMATELY 400 FEET OF A UTILITY EASEMENT LOCATED ALONG A PORTION OF THE WESTERN PROPERTY LINE LOCATED AT 3604 S. BELT HIGHWAY AS REQUESTED BY DAVID GACH ON BEHALF OF G&S COMPANY, LLC.
19. **BILL # 849-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE PUBLIC SAFETY TAX FUND AND AUTHORIZING THE PURCHASE OF EIGHT HANDGUNS FOR THE POLICE DEPARTMENT FROM SIOUX SALES AND FOUR HOLSTERS FROM ALIENGear FOR A TOTAL AMOUNT NOT TO EXCEED \$8,100.00.
20. **BILL # 850-22**
AN ORDINANCE AUTHORIZING THE EXECUTION OF A MASTER AGREEMENT FOR ON-CALL SCANNING & PRESERVATION SERVICES WITH DOCULOCK, LLC.
21. **BILL # 851-22**
AN ORDINANCE AUTHORIZING THE EXECUTION OF A MASTER AGREEMENT FOR ON-CALL GEOGRAPHIC INFORMATION SYSTEM (GIS) SERVICES WITH SURVEYING & MAPPING LLC (SAM).
22. **BILL # 852-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE WASTEWATER IMPROVEMENT AGREEMENT WITH TRIUMPH FOODS, LLC TO REFLECT

SATISFACTION OF PAYMENT OBLIGATIONS FOR SEWER RESERVE CHARGES AND TO TERMINATE SAID AGREEMENT UPON COMPLETION OF ALL OBLIGATIONS AND AUTHORIZING AN AMENDMENT TO THE SPECIAL ALLOCATION AND WATER PROTECTION FUNDS TO RECOGNIZE REMAINING FUNDS FROM THE TRIUMPH TIF PROGRAM.

23. **BILL # 853-22**

AN ORDINANCE AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE FRIENDS OF THE ANIMAL SHELTER GOVERNING THE ORGANIZATION'S CONTRIBUTION AND AN AMENDMENT TO THE GENERAL FUND ANIMAL CONTROL PROGRAM BUDGET BOTH IN THE AMOUNT OF \$1,600,000.00 FOR THE PURPOSE OF DESIGNING AND CONSTRUCTING A NEW ANIMAL SHELTER.

RESOLUTIONS FOR ADOPTION:

24. **BILL # 855-22**

A RESOLUTION AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER IN AN AMOUNT NOT TO EXCEED \$96,319.75 FOR CONCRETE STREET REPAIRS ON MESSANIE STREET FROM 31ST TO 34TH STREET, USING THE MASTER AGREEMENT WITH J.D. BISHOP CONSTRUCTION, LLC.

25. **BILL # 856-22**

A RESOLUTION AUTHORIZING RENEWAL OF THE BOND AND EXCESS INSURANCE POLICY WITH SAFETY NATIONAL CASUALTY CORPORATION THROUGH THOMAS MCGEE, L.C. TO COMPLY WITH THE DIVISION OF WORKERS' COMPENSATION REQUIREMENT FOR A SELF-INSURED WORKERS' COMPENSATION PROGRAM.

26. **BILL # 857-22**

A RESOLUTION AUTHORIZING EXECUTION OF AN AMENDMENT TO AN AGREEMENT WITH THOMAS MCGEE, L.C. UNDER WHICH THOMAS MCGEE, L.C. WILL CONTINUE TO PROVIDE THIRD-PARTY ADMINISTRATION SERVICES ASSOCIATED WITH THE CITY'S SELF-INSURED WORKERS' COMPENSATION PROGRAM.

27. **BILL # 858-22**

A RESOLUTION AUTHORIZING EXECUTION OF A FUNDING AGREEMENT WITH VOICES OF COURAGE CHILD ADVOCACY CENTER IN THE AMOUNT OF \$24,500.00 TO PROVIDE AMERICAN RESCUE PLAN ACT FUNDS FOR THE PURPOSE OF ASSISTING WITH ROOF REPLACEMENT.

28. **BILL # 859-22**

A RESOLUTION STATING INTENT FOR EXPENDITURE AND TRANSFER OF FUNDS IN THE FY25 BUDGET.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

29. None.

BILLS FOR PASSAGE:

30. None.

EMERGENCY BILLS FOR PASSAGE:

31. **BILL # 860-22**

AN EMERGENCY ORDINANCE AUTHORIZING AN AMENDMENT TO THE GENERAL FUND POLICE DEPARTMENT BUDGET AND AUTHORIZING THE PURCHASE OF 125 BODY CAMERAS AND 100 IN-CAR CAMERAS FROM UTILITY ASSOCIATES, INC. IN THE TOTAL AMOUNT OF \$1,350,000.00 PAYABLE OVER A FIVE (5) YEAR PERIOD AND AUTHORIZING THE INITIAL COST OF \$540,000.00 IN FISCAL YEAR 2023/2024.

RESOLUTIONS FOR ADOPTION:

32. None.

BILLS FOR FIRST READING:

33. **BILL # 861-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE REC CENTER PROGRAM BUDGET IN THE GENERAL FUND TO RECOGNIZE WELLNESS FUNDS TO BE RECEIVED IN THE AMOUNT OF \$20,000.00 FROM BLUE CROSS BLUE SHIELD AND TO ALLOCATE FUNDS IN THE AMOUNT OF \$470.77 FOR A TOTAL AMOUNT OF \$20,470.77 AND AUTHORIZING THE PURCHASE OF TWO (2) TREADMILLS FROM FREEMOTION FITNESS FOR THE FITNESS ROOM AT THE REC CENTER.

34. **BILL # 862-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE BUDGET TO REALLOCATE \$104,030.00 OF SAVINGS FROM VARIOUS PROJECTS THAT WERE PREVIOUSLY APPROVED FROM THE AMERICAN RESCUE PLAN ACT (ARPA) FUND TO THE GENERAL FUND, CIVIC FACILITIES PROGRAM TO BE USED FOR THE PURCHASE AND INSTALLATION OF A NEW SOUND SYSTEM FROM LANHAM MUSIC AT A COST OF \$153,062.00.

35. **BILL # 863-22**

AN ORDINANCE AUTHORIZING THE SUBMITTAL OF THE FIFTH YEAR ANNUAL PLAN FOR THE USE OF PROGRAM YEAR 2024/2025 COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARTNERSHIP PROGRAM FUNDS TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

36. **BILL # 864-22**

AN ORDINANCE AUTHORIZING THE EXECUTION OF A WORK ORDER WITH SURVEYING AND MAPPING LLC, AND AN AMENDMENT TO THE WATER PROTECTION FUND BUDGET IN AN AMOUNT NOT TO EXCEED \$72,800.00 FOR WATERSHED MAPPING SERVICES.

37. **BILL # 865-22**
AN ORDINANCE AUTHORIZING THE EXECUTION OF A MASTER AGREEMENT FOR ON-CALL LAND SURVEYING SERVICES WITH MIDLAND SURVEYING, INC.
38. **BILL # 866-22**
AN ORDINANCE ADOPTING THE FISCAL YEAR 2024-2025 BUDGET FOR THE CITY OF ST. JOSEPH, MISSOURI, AS SET FORTH IN EXHIBITS "A" & "B."

REPORTS OF BOARDS & COMMISSIONS:

39. Filed 5/21/24: Minutes of the Land Bank Board meeting held May 20, 2024, at 1:00 p.m., in the 4th Floor Conference Room at City Hall.

WORK SESSION MINUTES - CITY CLERK'S OFFICE:

40. Filed 5/14/24: Minutes of the Council Work Session held April 30, 2024 at 4:00 p.m. in the 4th Floor Conference Room at City Hall.
41. Filed 5/15/24: Minutes of the Council Work Session held May 13, 2024 at 4:00 p.m., in the 4th Floor Conference Room at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

42. Filed 5/10/24: Memorandum in re: Acting City Manager - May 10, 2024.
43. Filed 5/16/24: Memorandum in re: FY25 Budget/Police Tax.

DELEGATIONS, PETITIONS:

44. None.

COMMUNICATIONS:

45. Filed 5/9/24: Municipal Division Summary Report, April 2024.
46. Filed 5/13/24: Parks, Recreation & Civic Facilities Department City Council report, April 2024.
47. Filed 5/13/24: Engineering Project updates report as of May 10, 2024.
48. Filed 5/13/24: CBIZ monthly Claims Dashboard 12 month reporting period: April 2023-March 2024.
49. Filed 5/14/24: The Missouri Gaming Commission State/Local Allocating of Gaming Revenues, April 2024.
50. Filed 5/16/24: Minutes of the Police Pension Board meeting held April 17, 2024, at 4:00 p.m., in the 1st Floor Conference Room at City Hall.

51. Filed 5/16/24: Annual reports for the Tuscany Village Project 1 Community Improvement District ("CID") for Fiscal Years 2022 and 2023.
52. Filed 5/17/24: Letter from Mary Baack-Garvey, Buchanan County Clerk/Election Authority, in re: Notification that additional funds are due for the City's portion of the General Municipal Election held on April 2, 2024.
53. Filed 5/20/24: Health Department Monthly Report, April 2024.
54. Filed 5/20/24: Fire Department Monthly Report, April 2024.

OTHER BUSINESS:

55. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.