



NOTICE OF MEETING

City Council

Regular Meeting – Monday, February 3, 2025 – 5:30 PM
City Hall – 1100 Frederick Avenue

COUNCIL SEATING ARRANGEMENT

Mike Schumacher
City Manager

John Josendale
Mayor

Paula Heyde
City Clerk

COUNCILMEMBERS

Kenton Randolph (At Large)
Jeff Schomburg (At Large)
Randy Schultz (At Large)
Andrew Trout (3rd District)

COUNCILMEMBERS

Madison Davis (1st District)
Jason Eslinger (2nd District)
Michael Grimm (4th District)
Marty Novak (At Large)

AGENDA

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the regular meeting held January 21, 2025 at 5:30 p.m., as transcribed by the City Clerk.

SPECIAL RECOGNITIONS:

2. None

ACCEPTANCE OF AGENDA:

3. Motion to accept the Agenda as published

PUBLIC HEARING:

4. **BILL # 1128-22**
AN ORDINANCE REDISTRICTING THE PROPERTY LOCATED AT 2824 S. 17TH STREET FROM M-2 HEAVY MANUFACTURING TO R-2 TWO FAMILY RESIDENTIAL AS REQUESTED BY KEVIN TALBOT AND THE CITY OF ST. JOSEPH.

CONSENT AGENDA:

5. Motion to accept the Consent Agenda

NOMINATIONS AND APPOINTMENTS:

6. Filed 1/22/25: Councilmember Marty Novak nominates Joseph Evan Noynaert, 1125 Safari Street, to serve as a member of the Zoning Board of Adjustment for a term expiring February 3, 2030; he is replacing Joseph Morrey, whose term has expired.
7. Filed 1/22/25: Councilmember Marty Novak nominates Dana Stickley, 2718 Fairleigh Terrace, to serve as an alternate member of the Zoning Board of Adjustment for a term expiring February 3, 2030; she is filling a vacancy on the Board.
8. Filed 1/22/25: Councilmember Marty Novak nominates Gary Clark, 2838 Mitchell Avenue, to serve as an alternate member of the Zoning Board of Adjustment for a term expiring February 3, 2030; he is filling a vacancy on the Board.

BILLS FOR PASSAGE:

9. **BILL # 1129-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE PUBLIC HEALTH DEPARTMENT BUDGET IN THE GENERAL FUND TO ROLL OVER UNSPENT FUNDS IN THE AMOUNT OF \$520,717.61 FROM A VARIETY OF GRANTS.
10. **BILL # 1130-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE AVIATION FUND BUDGET AND THE EXECUTION OF CHANGE ORDERS NUMBER 2 AND 3 WITH E. L. CRAWFORD CONSTRUCTION IN THE TOTAL AMOUNT OF \$18,331.00 FOR CONSTRUCTION OF THE ROSECRANS MEMORIAL AIRPORT AVIATION COMPLEX.
11. **BILL # 1131-22**
AN ORDINANCE AUTHORIZING THE EXECUTION OF AN AIRPORT FARMLAND LEASE AGREEMENT WITH PADEN FARMS, INC., TO FARM LAND AT ROSECRANS MEMORIAL AIRPORT.
12. **BILL # 1132-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE LANDFILL FUND BUDGET TO APPROPRIATE THE AMOUNT OF \$250,000.00 FROM FUND BALANCE TO PROVIDE FUNDS TO COVER THE COSTS OF POTENTIAL ENGINEERING SERVICES AT THE CITY OF ST. JOSEPH LANDFILL.
13. **BILL # 1133-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE POLICE DEPARTMENT BUDGET IN THE GENERAL FUND AND ACCEPTANCE OF THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT IN THE AMOUNT OF \$33,683.00 TO BE USED TO PURCHASE AND INSTALL TEN AUTOMATED LICENSE PLATE READER SYSTEMS AND SOFTWARE FROM FLOCK SAFETY GROUP FOR THE POLICE DEPARTMENT AND ONE FOR THE BUCHANAN COUNTY SHERIFF'S OFFICE.
14. **BILL # 1134-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE GENERAL FUND

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT TO PROVIDE ADDITIONAL FUNDS IN THE AMOUNT OF \$90,000.00 FOR GEORGE BUTLER ASSOCIATES, INC., (GBA) TO PERFORM COMMERCIAL PLAN REVIEW SERVICES DUE TO CONTINUED STAFF VACANCIES.

15. **BILL # 1135-22**

AN ORDINANCE AUTHORIZING A SERVICE AGREEMENT WITH CONCENTRA FOR THE DRUG/ALCOHOL TESTING PROGRAM AND PRIMARY CARE FOR ST. JOSEPH TRANSIT EMPLOYEES FOR A THREE-YEAR TERM IN THE ESTIMATED ANNUAL AMOUNT OF \$10,000.

RESOLUTIONS FOR ADOPTION:

16. **BILL # 1138-22**

A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE YEAR AGREEMENT WITH CENTRAL DISPOSAL SERVICE, INC. TO PROVIDE TRASH, WASTE HAULING AND DISPOSAL SERVICES FOR THE CITY OF ST. JOSEPH WITH AN OPTION TO EXTEND SAID AGREEMENT FOR TWO ADDITIONAL ONE-YEAR PERIODS.

17. **BILL # 1139-22**

A RESOLUTION AUTHORIZING THE PURCHASE OF A CHEVROLET SILVERADO 2500HD FROM REED CHEVROLET TO BE USED BY THE POLICE DEPARTMENT'S FIREARMS INSTRUCTOR / ARMORER IN THE AMOUNT OF \$51,844.20 AND THE PURCHASE OF NECESSARY EQUIPMENT TO UPFIT THE VEHICLE FROM VARIOUS VENDORS IN THE AMOUNT OF \$6,773.35 UTILIZING POLICE SALES TAX FUNDS IN A TOTAL AMOUNT NOT TO EXCEED \$58,617.55.

18. **BILL # 1140-22**

A RESOLUTION AUTHORIZING THE PURCHASE OF TEN (10) PANASONIC TOUGHBOOKS AND NECESSARY EQUIPMENT FROM TURN-KEY MOBILE FOR THE CONTINUATION OF UPGRADING TECHNOLOGY IN POLICE VEHICLES FROM THE PUBLIC SAFETY TAX FUND IN AN AMOUNT NOT TO EXCEED \$48,820.00.

19. **BILL # 1141-22**

A RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF FOUR NEW FREEMOTION INCLINE TREADMILLS FROM FREEMOTION FITNESS FOR THE ST. JOSEPH REC CENTER IN THE AMOUNT OF \$34,034.96.

20. **BILL # 1142-22**

A RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF AN AUTOMATED LICENSE PLATE READER SYSTEM AND SOFTWARE FROM FLOCK SAFETY GROUP AT VARIOUS LOCATIONS THROUGHOUT THE PARK SYSTEM IN THE AMOUNT OF \$53,800.00.

21. **BILL # 1143-22**

A RESOLUTION AUTHORIZING EXECUTION OF CHANGE ORDER NO. 4 WITH E.L. CRAWFORD CONSTRUCTION INC. FOR ADDITIONAL WORK ON THE CIVIC ARENA RESTROOM RENOVATIONS PROJECT IN THE AMOUNT OF \$34,097.00.

22. **BILL # 1144-22**
A RESOLUTION AUTHORIZING THE PURCHASE OF A NEW TRACTOR WITH LOADER AND FORKS FROM K.C. BOBCAT FOR THE PARK MAINTENANCE DIVISION UTILIZING PARKS SALES TAX FUNDS IN THE AMOUNT OF \$29,984.40.
23. **BILL # 1145-22**
A RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH SHORT ELLIOTT HENDRICKSON INC., TO PROVIDE PROFESSIONAL DESIGN SERVICES FOR CONSTRUCTION OF THE NEW FIRE STATION 10 IN AN AMOUNT NOT TO EXCEED \$320,800.00.
24. **BILL # 1146-22**
A RESOLUTION AUTHORIZING THE EXECUTION OF A WORK ORDER IN AN AMOUNT NOT TO EXCEED \$62,000.00 FOR CONSULTING SERVICES ASSOCIATED WITH THE 2025 SEWER RATE STUDY PROJECT UTILIZING THE MASTER AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES WITH BURNS & MCDONNELL ENGINEERING CO., INC.
25. **BILL # 1147-22**
A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) SUPER DUTY VACUUM TVP-500-DT IN THE AMOUNT OF \$74,500.00 FOR USE BY THE WATER PROTECTION DIVISION FROM WASTECORP PUMPS LLC.
26. **BILL # 1148-22**
A RESOLUTION APPROVING THE 2025 ST. JOSEPH MUSEUM'S STRATEGIC PLAN TO PROVIDE A FRAMEWORK FOR COMMUNICIATIONS, OPERATION, MAINTENANCE, IMPROVEMENT AND SUPERVISION OF THE MUNICIPAL MUSEUMS.
27. **BILL # 1149-22**
A RESOLUTION CANCELING THE REGULARLY SCHEDULED MEETING OF THE ST. JOSEPH CITY COUNCIL ON FEBRUARY 18, 2025 AT 5:30 P.M.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

28. None.

BILLS FOR PASSAGE:

29. None.

EMERGENCY BILLS FOR PASSAGE:

30. **BILL # 1150-22**
AN EMERGENCY ORDINANCE AUTHORIZING AN AMENDMENT TO THE LANDFILL FUND BUDGET AND THE EXECUTION OF AN AGREEMENT WITH M-CON, LLC FOR

THE CITY SANITARY LANDFILL CELL 8 EMERGENCY EXCAVATION PROJECT, ALL IN THE AMOUNT OF \$1,123,510.00.

RESOLUTIONS FOR ADOPTION:

31. **BILL # 1136-22**

A RESOLUTION ESTABLISHING A 30% REDUCTION OF INTAKE OF SOLID WASTE UNDER SECTION 24-1 "SOLID WASTE" OF THE CODE OF ORDINANCES, FOR ALL CITY LICENSED CUSTOMERS AT THE ST. JOSEPH SANITARY LANDFILL EFFECTIVE MARCH 1, 2025, UNTIL THE OPENING OF CELL 8.

BILLS FOR FIRST READING:

32. **BILL # 1151-22**

AN ORDINANCE AUTHORIZING AN AGREEMENT WITH THE ST. JOSEPH UMPIRES AND SCOREKEEPERS ASSOCIATION TO PROVIDE OFFICIATING SERVICES FOR ALL PARKS, RECREATION AND CIVIC FACILITIES SOFTBALL LEAGUES IN AN AMOUNT NOT TO EXCEED \$32,000.00.

33. **BILL # 1152-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE CAPITAL PROJECTS FUND BUDGET IN AN AMOUNT NOT TO EXCEED \$13,382.00 AND THE PURCHASE OF WINDOW SHADES FOR THE CITY HALL WINDOWS PROJECT FROM ALEXANDER'S BLIND AND DRAPERY SHOP IN THE AMOUNT OF \$11,982.00 AND THE INSTALLATION BY BROONER CONSTRUCTION & CRANE IN THE AMOUNT OF \$1,400.00.

34. **BILL # 1153-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE PARK MAINTENANCE FUND BUDGET TO REFLECT A MAINTENANCE CONTRIBUTION IN THE AMOUNT OF \$23,900.00 FROM THE ST. JOSEPH SCHOOL DISTRICT AND EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH PRO TRACK AND TENNIS, INC. FOR THE RESURFACING OF THE NOYES TENNIS CENTER COURTS IN THE AMOUNT OF \$123,900.00.

35. **BILL # 1154-22**

AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF A PAYMENT FROM EPSTEIN AND SONS INTERNATIONAL AND AN AMENDMENT TO GENERAL FUND PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT BUDGET ALL IN THE AMOUNT OF \$50,401.00 TO PROVIDE FUNDING FOR FUTURE PROFESSIONAL SERVICES COSTS ASSOCIATED WITH THE DEVELOPMENT OF AN EXPANSION AT DAILY'S PREMIUM MEATS, LLC.

36. **BILL # 1155-22**

AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF A PAYMENT FROM J.E. DUNN AND AN AMENDMENT TO THE GENERAL FUND PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT BUDGET ALL IN THE AMOUNT OF \$14,700.00 TO PROVIDE FUNDING FOR FUTURE PROFESSIONAL SERVICES COSTS ASSOCIATED

WITH THE DEVELOPMENT OF THE NEW ROLLING HILLS LIBRARY.

37. **BILL # 1156-22**

AN ORDINANCE AUTHORIZING THE EXECUTION OF A CONTRACTOR/SERVICES AGREEMENT WITH ADVANCED CLEANING SYSTEMS, INC., FOR JANITORIAL SERVICES AT THE AIRPORT TERMINAL BUILDING LOCATED AT ROSECRANS MEMORIAL AIRPORT.

REPORTS OF BOARDS & COMMISSIONS:

38. Filed 1/24/25: Minutes of the Housing Authority meeting held December 19, 2024, at 4:00 p.m., at the Housing Authority Office, 2902 S. 36th Street.

WORK SESSION MINUTES - CITY CLERK'S OFFICE:

39. Filed 1/24/25: Minutes of the City Council Work Session held January 21, 2025, at 4:00 p.m., in the 4th Floor Conference Room at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

40. Filed 1/23/25: Memorandum from Mike Schumacher, City Manager, in re: Acting City Manager - January 29-31.

DELEGATIONS, PETITIONS:

41. None.

COMMUNICATIONS:

42. Filed 1/17/25: Parks, Recreation & Civic Facilities Department City Council Report, December 2024.
43. Filed 1/16/25: Thank you cards sent from the children at the Noyes Home to the City Council.
44. Filed 1/16/25: Minutes of the Police Pension Board meeting held December 18, 2024, at 4:00 p.m., in the 1st Floor Conference Room at City Hall.
45. Filed 1/16/25: Minutes of the Landfill Task Force Committee meeting held January 16, 2025, at 9:00 a.m., in the 4th Floor Conference Room at City Hall.
46. Filed 1/22/25: St. Joseph Fire Department monthly report, December 2024.
47. Filed 1/24/25: Minutes of the St. Joseph Museums Personnel Committee meeting held December 4, 2024, at 4:30 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
48. Filed 1/24/25: Social Welfare Board The Clinic Beat newsletter, December 2024 Issue.

49. Filed 1/24/25: St. Joseph Museums Budget 2024-25.
50. Filed 1/28/25: Minutes of the Landfill Task Force Committee meeting held January 27, at 4:00 p.m., in the Council Chamber at City Hall.
51. Filed 1/28/25: The Shoppes at North Village Community Improvement District #1 Proposed 2025-2056 Fiscal Year Budget.
52. Filed 1/28/25: The Shoppes at North Village Community Improvement District #2 Proposed 2025-2056 Fiscal Year Budget.

OTHER BUSINESS:

53. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.